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# MEMORANDUM

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**TO:** Mayor & Members of Council  
**FROM:** Jon Bisher  
**SUBJECT:** General Information  
**DATE:** September 14, 2012

**I. CALENDAR**

**II. CITY COUNCIL MEETING; MONDAY, SEPTEMBER 17<sup>TH</sup> @ 7:00 PM**

**C. Approval of Minutes:** the minutes from the September 4<sup>th</sup> meeting are attached.

**E. Reports from Council**

**2. Electric Committee** - The September 13, 2012 Majority Report is attached.

**3. Water/Sewer Committee's** Majority Report from their Sept. 13<sup>th</sup> meeting is enclosed.

**G. INTRODUCTION OF NEW ORDINANCES AND RESOLUTIONS**

**1. RESOLUTION NO. 058-12** a Resolution Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the necessary Tax Levies and Certifying them to the County Auditor for the 2012 Tax Duplicates Payable in Year 2013; and Declaring an Emergency.

**2. RESOLUTION NO. 059-12** a Resolution Authorizing and Directing the Finance Director/Clerk to Certify and File Annual Special Assessments of the City of Napoleon, Ohio, with the County Auditor of Henry County for Placement and Collection on the 2012 Tax Duplicates Payable in Year 2013; and Declaring an Emergency.

**3. ORDINANCE NO. 060-12** an Ordinance Amending Section 931.08 of the Codified Ordinances to Allow for an Exception to the Water Tap Charges under Limited Circumstances.

**H. THIRD READINGS OF ORDINANCES AND RESOLUTIONS**

**1. ORDINANCE NO. 056-12** an Ordinance Amending Chapter 939 of the Codified Ordinances of the City of Napoleon (Electric Rates) to Establish Section 939.05 Net Metering.

**J. GOOD OF THE CITY**

**1. Collection of Court Fines, Presented by The Honorable Amy C. Rosebrook, Napoleon Municipal Court Judge**

**2. Approval of September Billing Determinants**

**3. Recommendation to Grant an Exception to the Owner of 804 W. Washington Waiving the Tap Fee for Two Years (Tabled)**

**4. Recommendation that the Credit of \$18 per month on a Low Occupancy Bill be changed to a Credit of \$13 per month to cover the cost of other services (\$5.00 per month) while excluding the cost of Trash Pickup. (Refer to BOPA for review)**

⇒ This is the recommendation from the Water & Sewer Committee

5. **Award of Bid for Sanitary Sewer Improvements from Scott Street East to VanHyning Creek**  
⇒ As noted on Chad's Memorandum for recommendation of award, we received one (1) bid on this project.
6. **Review of Compensation Ordinance for City Council**  
⇒ We have enclosed a copy of Resolution No. 081-10 that shows what changes were passed on November 15, 2010.
7. **Review of Bid for Fall Cleanup**  
⇒ Proposals were received for disposal of materials for this year's Fall Cleanup, recommendations for award are as stated in the attached Memorandum from Operations Supt., Jeff Rathge.

### **III. INFORMATIONAL ITEMS**

1. Agenda – *Tree Commission*; Monday, September 17<sup>th</sup> at 6:00 pm
2. Meeting Canceled – *Parks & Rec Committee*
3. *AMP Update*/September 7, 2012
4. *Municipal Income Tax* Interested Party Meeting
5. Ohio Municipal League (**OML**) Annual Conference

August 2012							September 2012							October 2012								
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S		
			1	2	3	4							1				1	2	3	4	5	6
5	6	7	8	9	10	11	2	3	4	5	6	7	8	7	8	9	10	11	12	13		
12	13	14	15	16	17	18	9	10	11	12	13	14	15	14	15	16	17	18	19	20		
19	20	21	22	23	24	25	16	17	18	19	20	21	22	21	22	23	24	25	26	27		
26	27	28	29	30	31		23	24	25	26	27	28	29	28	29	30	31					
							30															

 Calendar

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
<b>26</b>	<b>27</b>	<b>28</b>	<b>29</b>	<b>30</b>	<b>31</b>	<b>1</b> VACATION - Bisher
<b>2</b> VACATION - Bisher	<b>3</b> HOLIDAY - LABOR DAY	<b>4</b> 7:00 PM City COUNCIL Meeting	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>
<b>9</b>	<b>10</b> 11:30 AM -1:30 pm Employee Appreciation Picnic 6:30 PM Electric Committee BOPA Meeting 7:00 PM Water/Sewer Committee Meeting	<b>11</b> 4:30 PM Board of Zoning Appeals Mtg.	<b>12</b>	<b>13</b>	<b>14</b> 8:30 AM Health Care Cost Committee Mtg.	<b>15</b>
<b>16</b>	<b>17</b> 6:00 PM City TREE Commission Meeting 7:00 PM City COUNCIL Meeting	<b>18</b>	<b>19</b> AMP - Bisher	<b>20</b> AMP - Bisher	<b>21</b> 11:00 AM Napoleon Solar Facility Ribbon Cutting 1722 Oakwood Avenue	<b>22</b>
<b>23</b>	<b>24</b> 6:30 PM Finance & Budget Committee Meeting 7:30 PM Safety & Human Resources Committee Meeting	<b>25</b>	<b>26</b> 6:30 PM Parks & Rec Board Mtg. BISHER - VACATION	<b>27</b> BISHER - VACATION	<b>28</b> BISHER - VACATION	<b>29</b> BISHER - VACATION
<b>30</b> BISHER - VACATION	<b>1</b> 7:00 PM City COUNCIL Meeting 8:00 PM Technology & Communication Committee Seasonal Cleanup - Fall	<b>2</b> Seasonal Cleanup - Fall	<b>3</b> Seasonal Cleanup - Fall	<b>4</b> Seasonal Cleanup - Fall BISHER - Vacation	<b>5</b> Seasonal Cleanup - Fall BISHER - Vacation	<b>6</b> BISHER - Vacation

## CITY COUNCIL

LOCATION: City Hall Offices, 255 West Riverview Avenue, Napoleon, Ohio

### MEETING AGENDA

Monday, September 17, 2012 at 7:00 PM

- A. **Attendance** *(Noted by the Clerk)*
- B. **Prayer**
- C. **Approval of Minutes:** September 4 *(In the absence of any objections or corrections, the minutes shall stand approved.)*
- D. **Citizen Communication**
  - 1. Glenn Miller
- E. **Reports from Council Committees**
  - 1. **Technology & Communication Committee** did not meet on Tuesday, Sept. 4 due to lack of agenda items.
  - 2. **Electric Committee** *(Majority Report)* met on Monday, September 10 and recommended:
    - a. To accept the BOPA recommendation to approve September billing determinants
    - b. To approve the Net Metering Policy as presented
  - 3. **Water, Sewer, Refuse, Recycling & Litter Committee** *(Majority Report)* met on Sept. 10 and recommended:
    - a. Regarding *Review of Responsibility for Sanitary Sewer Tap Repair and New Installation* : To take no action on modifying the rule at this time
    - b. Regarding *Low Occupancy Bill*:
      - 1) To take no action to modify current policy regarding reducing bills for low occupancy
      - 2) To accept the recommendation that the credit of \$18 per month on a low occupancy bill be changed to a credit of \$13 per month to cover the cost of other services (\$5.00 per month) while excluding the cost of trash pickup
    - c. Regarding *Review of Rules & Rates for a Second House Meter*: To take no action
    - d. *Water Treatment Plant Evaluation* remained tabled.
  - 4. **Municipal Properties, Buildings, Land Use & Economic Development Committee** did not meet on Sept. 10 due to lack of agenda items.
- F. **Reports from Other Committees, Commissions and Boards** *(Informational Only-Not Read)*
  - 1. **Board of Public Affairs** met on Monday, Sept. 10 with the following agenda items:
    - a. Review/Approval of electric billing determinants
    - b. Electric department report
    - c. Review of responsibility for sanitary sewer tap repair and new installation
  - 2. **Board of Zoning Appeals** met on Tuesday, Sept. 11 with the following agenda items:
    - a. BZA 12-06 116 Pleasant Lane
    - b. BZA 12-07 626 Second St.
    - c. BZA 12-08 1448 Oakwood Ave.
    - d. BZA 12-09 1103 Clairmont Ave.
  - 3. **Planning Commission** did not meet on Sept. 11 due to lack of agenda items.
  - 4. **Health Care Cost Committee** met on Friday, Sept. 14 with the following agenda item:
    - a. Procedures for implementing multiple plan types including spousal survey updates
- G. **Introduction of New Ordinances and Resolutions**
  - 1. **Resolution No. 058 -12** A Resolution accepting the amounts and rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the County Auditor for the 2012 Tax Duplicates payable in year 2013; and declaring an emergency
  - 2. **Resolution No. 059-12** A Resolution authorizing and directing the Finance Director/Clerk to certify and file annual Special Assessments of the City of Napoleon, Ohio, with the County Auditor of Henry County for placement and collection on the 2012 Tax Duplicates payable in Year 2013; and declaring an emergency
  - 3. **Ordinance No. 060-12** An Ordinance amending Section 931.08 of the Codified Ordinances to allow for an exception to the water tap charge under limited circumstances
- H. **Second Readings of Ordinances and Resolutions**

There are no second readings of Ordinances and Resolutions.
- I. **Third Readings of Ordinances and Resolutions**
  - 1. **Ordinance No. 056-12** An Ordinance amending Chapter 939 of the Codified Ordinances of the City of

Napoleon (Electric rates) to establish Section 939.05 Net Metering

- J. Good of the City** *(Any other business as may properly come before Council, including but not limited to:)*
- 1. Discussion/Action:** Collection of Court Fines, presented by The Honorable Amy C. Rosebrook, Napoleon Municipal Court Judge
  - 2. Discussion/Action:** Approval of September billing determinants as follows:  
Generation Charge: Residential @ \$.07189; Commercial @ \$.08454; Large Power @ \$.05045; Industrial @ \$.05045; Demand Charge Large Power @ \$9.37; Industrial @ \$9.60; JV Purchased Cost: JV2 @ \$.03055; JV5 @ \$.03055
  - 3. Discussion/Action:** Recommendation to grant an exception to the owner of 804 W. Washington waiving the tap fee for two years (Tabled)
  - 4. Discussion/Action:** Recommendation that the credit of \$18 per month on a low occupancy bill be changed to a credit of \$13 per month to cover the cost of other services (\$5.00 per month) while excluding the cost of trash pickup *(Refer to BOPA for review)*
  - 5. Discussion/Action:** Award of bid for Sanitary Sewer Improvements from Scott St East to VanHyning Creek
  - 6. Discussion/Action:** Review of Compensation Ordinance for City Council
  - 7. Discussion/Action:** Review of Bid for Fall Cleanup
- K. Executive Session:** Compensation of Personnel
- L. Approve Payment of Bills and Approve Financial Reports** *(In the absence of any objections or corrections, the payment of bills and financial reports shall stand approved.)*
- M. Adjournment**

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Gregory J. Heath, Finance Director/Clerk of Council

**A. Items Referred or Pending in Committees of Council**

- 1. Technology & Communication Committee (1<sup>st</sup> Monday)**  
*(Next Regular Meeting: Monday, October 1 @ 8:00 PM)*
- 2. Electric Committee (2<sup>nd</sup> Monday)**  
*(Next Regular Meeting: Monday, October 8 @ 6:30 PM)*
  - a. Review of Electric Billing Determinants
  - b. Electric Department Report
- 3. Water, Sewer, Refuse, Recycling & Litter Committee (2<sup>nd</sup> Monday)**  
*(Next Regular Meeting: Monday, October 8 @ 7:00 PM)*
  - a. Water Treatment Plant Evaluation (Tabled)
- 4. Municipal Properties, Buildings, Land Use & Economic Development Committee (2<sup>nd</sup> Monday)**  
*(Next Regular Meeting: Monday, October 8 @ 7:30 PM)*
  - a. Updated Info from Staff on Economic Development (as needed)
  - b. Review of 2012 Projects
  - c. Review of 2013 Projects
- 5. Parks & Recreation Committee (3<sup>rd</sup> Monday)**  
*(Next Regular Meeting: Monday, October 15 @ 8:00 PM)*
- 6. Finance & Budget Committee (4<sup>th</sup> Monday)**  
*(Next Regular Meeting: Monday, September 24 @ 6:30 PM)*
  - a. Amusement License Fees on Gaming
- 7. Safety & Human Resources Committee (4<sup>th</sup> Monday)**  
*(Next Regular Meeting: Monday, September 24 @ 7:30 PM)*  
Next Meeting with Townships: November 26
- 8. Personnel Committee (As needed)**

**B. Items Referred or Pending In Other City Commissions and Boards**

- 1. Board of Public Affairs (2<sup>nd</sup> Monday)**  
*(Next Regular Meeting: Monday, October 8 @ 6:30 PM)*
  - a. Review of Electric Billing Determinants
  - b. Electric Department Report
- 2. Board of Zoning Appeals (2<sup>nd</sup> Tuesday)**  
*(Next Regular Meeting: Tuesday, October 9 @ 4:30 PM)*
- 3. Planning Commission (2<sup>nd</sup> Tuesday)**  
*(Next Regular Meeting: Tuesday, October 9 @ 5:00 PM)*
- 4. Tree Commission (3<sup>rd</sup> Monday)**  
*(Next Regular Meeting: Monday, October 15 @ 6:00 PM)*
- 5. Civil Service Commission (4<sup>th</sup> Tuesday)**  
*(Next Regular Meeting: Tuesday, September 25 @ 4:30 PM)*
- 6. Parks & Recreation Board (Last Wednesday)**  
*(Next Regular Meeting: Wednesday, September 26 @ 6:30 PM)*
- 7. Privacy Committee (2nd Tuesday in May & November)**  
*(Next Regular Meeting: Tuesday, November 13 @ 10:30 AM)*
- 8. Records Retention Commission (2<sup>nd</sup> Tuesday in June & December)**  
*(Next Regular Meeting: Tuesday, December 11 @ 4:00 PM)*
- 9. Housing Council (1<sup>st</sup> Monday of the month after the TIRC meeting)**  
*(Next Meeting: Monday, May 6, 2013? @ 6:30 PM)*
- 10. Health Care Cost Committee (As needed)**
- 11. Preservation Commission (As needed)**
- 12. Infrastructure/Economic Development Fund Review Committee (As needed)**
- 13. Tax Incentive Review Council (As needed)**
- 14. Volunteer Firefighters' Dependents Fund Board (As needed)**
- 15. Lodge Tax Advisory & Control Board (As needed)**
- 16. Board of Building Appeals (As needed)**
- 17. ADA Compliance Board (As needed)**
- 18. NCTV Advisory Board (As needed)**

City of Napoleon, Ohio  
**CITY COUNCIL**

**Meeting Minutes**

Tuesday, September 4, 2012 at 7:00 PM

<b>PRESENT</b>	
<b>Council</b>	John Helberg (President Pro-Tem), James Hershberger, Patrick McColley (arrived at 7:10 PM), Jeffrey Lankenau, Christopher Ridley
<b>Mayor</b>	Ronald A. Behm
<b>City Manager</b>	Dr. Jon A. Bisher
<b>Law Director</b>	Trevor M. Hayberger
<b>Finance Director/Clerk</b>	Gregory J. Heath
<b>Recorder</b>	Barbara Nelson
<b>City Staff</b>	Dennis Clapp, Electric Superintendent Robert Weitzel, Police Chief
<b>Others</b>	News Media, Mike Bodenbender, Janet Bodenbender
<b>ABSENT</b>	
<b>Council</b>	Travis Sheaffer
<b>Prayer</b>	President Pro-Tem Helberg called the meeting to order at 7:00 PM with the Lord's Prayer.
<b>Resignation Of Glenn Miller</b>	Heath said he is speaking on the record as Clerk of Council. Glenn Miller talked to Heath, Bisher and Hayberger late this afternoon, and asked Heath to read his letter of resignation from Council (attached). Miller could not attend tonight's meeting due to a schedule conflict, but he asked to be added to the next Council agenda under Citizen Communication.
<b>Motion To Accept Resignation</b>	Motion: Hershberger                      Second: Lankenau To accept the resignation of Glenn Miller
<b>Passed</b>	Roll call vote as follows:
<b>Yea-4</b>	Yea – Lankenau, Ridley, Hershberger, Helberg
<b>Nay-0</b>	Nay -
<b>Approval Of Minutes</b>	Minutes of the August 20, 2012 Council meeting stand approved with no objections.
<b>Citizen Communication</b>	Mike Bodenbender introduced himself and his wife, Janet. Bodenbender is running for Henry County Sheriff. He explained why he chose to run for this office. He will be available to answer questions after the meeting.
<b>Committee Reports</b>	The Parks & Recreation Committee did not meet on Monday, August 20, 2012, due to lack of agenda items.  The Finance & Budget Committee met on Monday, August 27, 2012, and reviewed investments. No action was taken.  The Safety and Human Resources Committee did not meet on August 27, 2012, due to lack of agenda items.
<b>Second Read Of Ordinance 056-12</b>	President Pro-Tem Helberg read by title Ordinance No. 056-12 An Ordinance Amending Chapter 939 of the Codified Ordinances of the City of Napoleon (Electric rates) to Establish Section 939.05 Net Metering.

<b>Motion To Approve Second Read</b>	Motion: Hershberger                      Second: Ridley To approve second read of Ordinance No. 056-12
<b>Discussion</b>	Hayberger said there were no changes since the last reading. Heath said Sheaffer requested that this policy be reviewed at the next meeting of the Electric Committee.
<b>Passed</b> <b>Yea-4</b> <b>Nay-0</b>	Roll call vote to approve second read of Ordinance No. 056-12 Yea- Lankenau, Ridley, Hershberger, Helberg Nay-
<b>Third Read Of Ordinance No. 055-12</b>	President Pro-Tem Helberg read by title Ordinance No. 055-12 An Ordinance authorizing the City Manager to enter into an energy purchase agreement known as the "EcoSmart Choice Program" with American Municipal Power, Inc. and establishing 939.04 of the Electric Rates to set the rates for the "EcoSmart Choice Program"
<b>Motion To Pass On Third Read</b>	Motion: Ridley                      Second: Lankenau To pass Ordinance No. 055-12 on third read
<b>Discussion</b>	Bisher described the EcoSmart Choice program. Heath said the Finance Department is in the process of upgrading their software. Mailers will be sent to explain the program to customers before it is implemented. (McColley arrived.)
<b>Passed</b> <b>Yea-5</b> <b>Nay-0</b>	Roll call vote to pass Ordinance No. 055-12 on third read Yea- Lankenau, Ridley, Hershberger, Helberg, McColley Nay-
<b>GOOD OF THE CITY</b> <u>Discussion/Action</u> <b>Recommendation To Grant An Exception to 804 W. Washington</b>	<i>Recommendation To Grant An Exception to 804 W. Washington</i> remained tabled pending legislation for the general rule modification that encompasses 804 W. Washington. (8/20/12 Council minutes - <i>The general rule proposed is: if you are a resident of Napoleon and you tear down a home, you can rebuild on that lot without paying a new tap fee if you do so within two years.</i> )
<b>Specs For Hydraulic Digger Derrick Truck</b>	Denny Clapp, Electric Superintendent, said the City's current digger derrick truck is pre-1990. These trucks usually have a life of about 10 years the way we use them. Since he brought this request for approval, we spent \$10,000-\$15,000 on repairs. He would like to replace the current truck with a 2010 or newer one. If we buy a used one from a lease, we may be able to save \$100,000. Helberg asked how Clapp will evaluate a used truck. Clapp said he would inspect and check the specifications to be sure they fit our requirements. Hershberger asked if there is a warranty on a used truck. Bisher said there is typically some kind of warranty, but if we are saving \$100,000 we may be able to do without one. We bought several vehicles this way. Helberg said it sounds like the lowest and best bid will be arbitrary. Clapp said the trucks he has seen that match our specifications are under 20,000 miles and have less than 300 hours on the hydraulics. Helberg said that is virtually new.
<b>Motion To Accept Specs</b>	Motion: McColley                      Second: Lankenau To accept the specifications for one new 2010 or newer Hydraulic Digger Derrick Truck or the equivalent
<b>Passed</b> <b>Yea-5</b> <b>Nay-0</b>	Roll call vote on above motion: Yea- Lankenau, Ridley, Hershberger, Helberg, McColley Nay-

***Amusement License Fees On Gaming Assigned To Finance & Budget Committee***

Heath said he requested that *Amusement License Fees On Gaming* be assigned to a committee. This has to do with sweepstakes and clubs in the City. President Pro-Tem Helberg assigned *Amusement License Fees On Gaming* to the Finance & Budget Committee.

**Good Of The City**  
**(Cont.)**

**Heath**

Heath had no items. He deferred to Hayberger to explain how to fill a vacant position on City Council. Hayberger said since Glenn Miller stepped down, members of the Republican Central Committee have 30 days to recommend a person to fill the position. This is subject to Council approval. With six Council members, it will take 4 members to approve the recommendation. If the Republican Central Committee doesn't recommend anyone, Council has 15 days to fill the position. If Council doesn't find anyone within 15 days, the Mayor selects someone.

**Ridley**

Ridley said he was contacted by his neighbor, Chad Hartson, who owns Ice Creations. Fire Chief Bennett informed Hartson that he must install a fire suppression system in the freezer of his building. He believes this is a grey area of the law and in excess of everything the law might require. There is a \$10,000 cost which is a significant strain on a small business. Hartson also talked to Tom Zimmerman, Building Inspector, who said there was nothing he could do about it.

Ridley asked if there are any avenues for an appeal of this decision. If not, he believes there should be. Hayberger said the City is run by the State Fire Code. Bisher said he talked about this at length in a staff meeting. The Fire Chief, who teaches classes on the Code, said his observation was the freezer wasn't even close to complying. There may be an appeal process for the State Fire Code. Lankenau said Hartson will have to hire counsel for that appeal process. Ridley said this is not the first business owner that brought concerns about the Fire Code. Bisher said other businesses in that area have already complied with the Code. The law is the law. Hayberger said this is called a blood law because of trial and error. Bisher said we have an infrastructure fund to help with this type of cost. The City gave Harton's business both a loan and a grant to help buffer all of the costs.

**Hershberger**

Hershberger reported that homeowners at 154 W. Maumee would like one white oak tree planted in the right of way. Two trees were removed there, but only one was replanted. Homeowner at 162 W. Maumee wants two white oak trees planted.

**Helberg**

Helberg asked about the procedure for electing Council President and President Pro-Tem. Hayberger said the Charter and rules don't say when to do this. McColley suggested reorganizing when there is a new Council member. Lankenau said when he was appointed, he moved into the committees that the previous Council person sat on. Heath said Miller was Chair of the Finance & Budget Committee. Council may want a more seasoned person for that position. Helberg said he can chair Finance & Budget Committee until reorganization. McColley volunteered to substitute as a Finance & Budget Committee member. Lankenau said he would rather wait to elect the President and President Pro-Tem until Sheaffer is present. Heath said Council may want to leave this election until a new member is appointed to Council and do it along with reorganization. Those present agreed.

**Mayor Behm**

Mayor Behm – no items

**McColley**

McColley – no items

**Lankenau**

Lankenau asked about the rule prohibiting multiple users for a water tap like Beck

Construction. Bisher said that was a sewer tap. Heath said the rule for water is similar. Lankenau asked if this can be referred to committee. Bisher said the right of way to the depth of the sewer is all the expense. If the City pays it, people don't care whether they share taps or not. That's why we're deciding the other issue first. We can revisit this if needed.

**Hayberger**

Hayberger – no items

**Bisher**

Bisher said next Monday is the Employee Appreciation Picnic at Oberhaus Park from 11:30 am to 1:00 PM. Hershberger said he has a lot of volunteers lined up. Bisher invited Council members and the Mayor to attend.

**Approval Of Bills**

Bills and reports stand approved as presented with no objections.

**Motion To Adjourn**

Motion: Lankenau                      Second: Ridley  
To adjourn the meeting.

**Passed**  
**Yea –5**  
**Nay -0**

Roll call vote on above motion:  
Yea- Lankenau, Ridley, Hershberger, Helberg, McColley  
Nay-

**Adjournment**

Meeting adjourned at 7:52 PM.

**Approved:**  
**September 17, 2012**

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John Helberg, Council President Pro-Tem

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Ronald A. Behm, Mayor

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Gregory J. Heath, Finance Director/Clerk of Council

# Glenn A. Miller

513 W. Washington Street  
Napoleon, OH 43545

September 4, 2012

City Council of the City of Napoleon  
Attn: Gregory Heath, Clerk of Council  
255 W. Riverview  
Napoleon, OH 43545

Dear Members of Council,

I knew this time would be coming sooner or later. An opportunity has presented itself to further serve the Citizens of the City of Napoleon. The Board of the Community Improvement Corporation of Henry County has asked me to fill the position of Interim Director until the end of this year. I have agreed to take on this task as well as continue to campaign for Henry County Commissioner.

Effective today, September 4, 2012 I am resigning my position as Member of Council. I have enjoyed serving these many years on Council. We have had challenges, had opportunities and through the good and not so good made the right decisions for the City of Napoleon.

Thank you to the Staff, led by Greg, Jon and Trevor, you all have been wonderful. I look forward to working with Staff and Council in this new capacity.

Warmest regards,



Glenn A. Miller

*City of Napoleon, Ohio*

## **Electric Committee**

### **Majority Report**

The Electric Committee met on Monday, September 10, 2012 and recommended that Council:

1. Accept the BOPA recommendation to approve electric billing determinants for September 2012 as follows:  
Generation Charge: Residential @ \$.07189; Commercial @ \$.08454; Large Power @ \$.05045; Industrial @ \$.05045; Demand Charge Large Power @ \$9.37; Industrial @ \$9.60; JV Purchased Cost: JV2 @ \$.03055; JV5 @ \$.03055
2. Approve the Net Metering Policy as presented

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Travis Sheaffer, Chair

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John Helberg, Committee

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Patrick McColley, Committee

**Water, Sewer, Refuse, Recycling & Litter Committee**

**Majority Report**

The Water, Sewer, Refuse, Recycling & Litter Committee met on Monday, September 10, 2012, and recommended:

- A. Regarding *Review of Responsibility for Sanitary Sewer Tap Repair and New Installation* : To take no action on modifying the rule at this time
  
- B. Regarding *Low Occupancy Bill*:
  - 1. To take no action to modify current policy regarding reducing bills for low occupancy
  - 2. To accept the recommendation that the credit of \$18 per month on a low occupancy bill be changed to a credit of \$13 per month to cover the cost of other services (\$5.00 per month) while excluding the cost of trash pickup
  
- C. Regarding *Review of Rules & Rates for a Second House Meter*: To take no action
  
- D. *Water Treatment Plant Evaluation* remained tabled.

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Jeffrey Lankenau, Chair

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James Hershberger, Committee

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Christopher Ridley, Committee

**RESOLUTION NO. 058-12**

**A RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR FOR THE 2012 TAX DUPLICATES PAYABLE IN YEAR 2013 AND DECLARING AN EMERGENCY**

**WHEREAS**, this Council in accordance with the provisions of law has previously adopted a Tax Budget (Resolution No. 049-12) for the next succeeding fiscal year commencing January 1, 2013; and,

**WHEREAS**, the Budget Commission of Henry County, Ohio, has certified its action thereon to this Council together with an estimate of the County Auditor of the rate of each tax necessary to be levied by this Council, and what part thereof is without, and what part within the ten mill tax limitation; Now Therefore,

**BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NAPOLEON, OHIO:**

Section 1. That, the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted; further, the necessary tax levies are authorized, to be certified to the County Auditor for the 2012 Tax Duplicates, payable in the year 2013.

Section 2. That, there be and is hereby levied on the tax duplicate of the City the rate of each tax necessary to be levied within and without the ten mill limitation as follows:

<b>SCHEDULE A</b>				
<b>SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY BUDGET COMMISSION, AND COUNTY AUDITOR'S ESTIMATED TAX RATES</b>				
<b>City Tax Valuation</b> <b>\$143,316,660</b>	<b>Amount to Be Derived from Levies Outside 10 Mill Limitation</b>	<b>Amount Approved by Budget Commission Inside 10 Mill Limitation</b>	<b>County Auditor's Estimate of Tax Rate to be Levied</b>	
<b>FUND</b>			<b>Inside 10 Mill Limit</b>	<b>Outside 10 Mill Limit</b>
General Fund		\$286,633	2.00	
Police Pension Fund		\$85,990	0.60	
Fire Pension Fund		\$42,995	0.30	
<b>TOTAL</b>		\$415,618	2.90	

Section 3. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Resolution were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of Napoleon Ohio.

Section 4. That, if any other prior Ordinance or Resolution is found to be in conflict with this Resolution, then the provisions of this Resolution shall prevail. Further, if any portion of this Resolution is found to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Resolution or any part thereof.

Section 5. That, this Resolution is declared to be an emergency measure necessary for the immediate preservation of the public peace, health or safety of the City and its inhabitants, and for the further reason that this legislation must be in effect at the earliest possible time to allow timely adoption of tax levies for placement on tax rolls; therefore, provided it receives the required number of votes for passage as emergency legislation, it shall be in full force and effect immediately upon its passage; otherwise, it shall be in full force and effect at the earliest time permitted by law.

Passed: \_\_\_\_\_

\_\_\_\_\_  
John H. Helberg, Acting Council President

Approved: \_\_\_\_\_

\_\_\_\_\_  
Ronald A. Behm, Mayor

VOTE ON PASSAGE \_\_\_\_ Yea \_\_\_\_ Nay \_\_\_\_ Abstain

Attest:

\_\_\_\_\_  
Gregory J. Heath, Clerk/Finance Director

*I, Gregory J. Heath, Clerk/Finance Director of the City of Napoleon, do hereby certify that the foregoing Resolution No. 058-12 was duly published in the Northwest Signal, a newspaper of general circulation in said City, on the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_; & I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances Of Napoleon Ohio and the laws of the State of Ohio pertaining to Public Meetings.*

\_\_\_\_\_  
*Gregory J. Heath, Clerk/Finance Director*

**RESOLUTION NO. 059-12**

**A RESOLUTION AUTHORIZING AND DIRECTING THE FINANCE DIRECTOR/CLERK TO CERTIFY AND FILE ANNUAL SPECIAL ASSESSMENTS OF THE CITY OF NAPOLEON, OHIO, WITH THE COUNTY AUDITOR OF HENRY COUNTY FOR PLACEMENT AND COLLECTION ON THE 2012 TAX DUPLICATES PAYABLE IN THE YEAR 2013; AND DECLARING AN EMERGENCY**

**WHEREAS**, this Council in accordance with the provisions of law and by Ordinance has previously established special assessments for various projects in the City; and,

**WHEREAS**, these special assessments must be annually certified to the County Auditor by the Clerk of the Municipality; Now Therefore,

**BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NAPOLEON, OHIO:**

Section 1. That, the City Council of the City of Napoleon, Ohio, directs the Finance Director/Clerk to certify and file annual special assessments of the City with the County Auditor, as required by Section 727.30 of the Ohio Revised Code, in the form presented to Council and on file in the office of the Finance Director, attached and marked as (Exhibit "A"), for placement and collection on the 2012 tax duplicates, payable in the year 2013.

Section 2. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Resolution were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of Napoleon Ohio.

Section 3. That, if any other prior Ordinance or Resolution is found to be in conflict with this Resolution, then the provisions of this Resolution shall prevail. Further, if any portion of this Resolution is found to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Resolution or any part thereof.

Section 4. That, this Resolution is declared to be an emergency measure necessary for the immediate preservation of the public peace, health or safety of the City and its inhabitants, and for the further reason that this legislation must be in effect at the earliest possible time to allow timely placement of special assessments on the tax rolls; therefore, provided it receives the required number of votes for passage as emergency legislation, it shall be in full force and effect immediately upon its passage; otherwise, it shall be in full force and effect at the earliest time permitted by law.

Passed: \_\_\_\_\_

\_\_\_\_\_  
John A. Helberg, Acting Council President

Approved: \_\_\_\_\_

\_\_\_\_\_  
Ronald A. Behm, Mayor

VOTE ON PASSAGE \_\_\_\_\_ Yea \_\_\_\_\_ Nay \_\_\_\_\_ Abstain

Attest:

---

Gregory J. Heath, Clerk/Finance Director

*I, Gregory J. Heath, Clerk/Finance Director of the City of Napoleon, do hereby certify that the foregoing Resolution No. 059-12 was duly published in the Northwest Signal, a newspaper of general circulation in said City, on the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_; & I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances Of Napoleon Ohio and the laws of the State of Ohio pertaining to Public Meetings.*

---

*Gregory J. Heath, Clerk/Finance Director*



# CITY OF NAPOLEON, OHIO

255 West Riverview Avenue, PO Box 151 • Napoleon, Ohio 43545-0151  
Gregory J. Heath, Director of Finance/Clerk of Council

Phone (419) 599-1235 Fax (419)-599-8393  
E-mail: [gheath@napoleonohio.com](mailto:gheath@napoleonohio.com)  
Web Page: [www.napoleonohio.com](http://www.napoleonohio.com)

August 31, 2012

Mr. Kevin Garringer  
Henry County Auditor  
Napoleon, Oh 43545

Dear Mr. Garringer:

I hereby certify that the Special Assessments have been levied upon the following lots and lands:

<u>CODE</u>	<u>PROJECT</u>	<u>YEARS</u>	<u>AMOUNT</u>
202	Strong St. / Norton St.	0	11,570.48
203	Front/Jefferson/Norton Streets	3	18,988.18
204	Fair/Tyler/Sycamore Streets	5	6,733.62
205	Hobson/Reynolds Streets	5	13,495.06
206	W. Main/Welsted/Vine Streets	7	3,015.48
207	Palmer Ditch Sewer	7	6,083.18
208	NP Water Main & Dist System	12	2,772.46
209	NP Pump Station & Force Main	12	4,344.27
210	NP Collector Sewer	12	3,044.39
211	NP East Interceptor Sewer	12	3,172.64
212	NP West Interceptor Sewer	12	3,652.98
			<hr/>
			76,872.74

These are to be applied upon the tax listings for the year 2012 and collected as other taxes are collected.

Sincerely,

Gregory J. Heath  
Finance Director

**ORDINANCE NO. 060-12**

**AN ORDINANCE AMENDING SECTION 931.08 OF THE CODIFIED ORDINANCES OF THE CITY OF NAPOLEON BY ADDING 931.08 (g) TO ALLOW FOR AN EXCEPTION TO THE WATER TAP CHARGE UNDER LIMITED CIRCUMSTANCES**

**WHEREAS**, the City of Napoleon desires to encourage the purchase and demolition of nuisance property within the corporation limits of the City of Napoleon;

**WHEREAS**, the City of Napoleon desires to establish a limited exception to the water tap fee;

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NAPOLEON, OHIO:**

Section 1. That, Section 931.08 of the Codified Ordinances of the City of Napoleon, Ohio shall be amended and enacted as follows:

**“931.08 WATER TAP AND SERVICE LINE FEES.**

The water tap rates and service line fees charged by the City shall be as follows, except as may be permitted by rule:

(a) Water tap and service line fees shall be as follows:

DIA	Tap and Service Line Charge		
Size Tap	Meter Size	Inside City	Outside City
1.00"	5/8"	\$1,200.00	\$1,680.00
1.00"	3/4"	\$1,300.00	\$1,820.00
1.00"	1"	\$1,400.00	\$1,960.00

(b) For water tap and service lines of one and one-half inch or larger in nominal diameter, regardless of the meter size, the fee shall be based on the City’s actual incurred labor and material costs associated with installation of the larger service, including but not limited to: the tap, lines, meter, meter installation, and other appurtenances and costs associated thereto, plus twenty-five percent (25%). The labor costs shall be based on an established hourly rate that will be on file in the City’s Department of Utility Collections, which may be amended from time to time.

(c) Any water tap made outside the City limits, on City owned lines, shall pay in addition to what has been stated in subsection (a) or (b) hereof, a four thousand dollar (\$4,000) fee.

(d) A service connection fee is established to pay for the City’s share of facilities required to serve the premises and to offset the cost of the City providing a copper setter, meter, installation, wiring and any applicable transmitter in multiple lot subdivisions and developments within the corporate limits that are or have been constructed to City standards. A service connection fee shall be in lieu of a tap fee for water service as follows for 1" inch taps, except as may otherwise be provided by rule.

For 1" tap that has been provided by property developer, builder or contractor:

5/8" meter	\$350.00
3/4" meter	\$440.87

1" meter \$525.00

A 1 1/2" tap or larger service connection fee shall be based on time and material plus 25%. The labor costs shall be based on an established hourly rate that will be on file in the City's Department of Utility Collections, which may be amended from time to time.

(e) Service connection fees for secondary metering shall be based on time and material plus 25%. The labor costs shall be based on an established hourly rate that will be on file in the City's Department of Utility Collections, which may be amended from time to time.

(f) All known fees shall be paid by the applicant in advance of any work or design being performed by the City. All estimated fee amounts related to water tap and service charges shall be deposited, in cash, money order, or certified check, with the City Department of Utility Collections before any work or design by the City will commence. Any deposit over the actual fee shall be returned to the applicant within sixty days of completion of work; further, any amounts incurred over the deposit amount shall be paid by the applicant to the City within thirty days of being invoiced. (Ord. 052-08. Passed 8-4-08.).

***(G) IN THE EVENT THAT A PERSON ACQUIRES NUISANCE PROPERTY WITHIN THE CORPORATION LIMITS OF THE CITY OF NAPOLEON AND SAID PERSON HAS THE NUISANCE PROPERTY DEMOLISHED, THE CITY WILL WAIVE THE FEE FOR THE NEW WATER TAP IF, ON THE SAME PARCEL OF LAND AS THE DEMOLISHED PROPERTY, ALL OF THE FOLLOWING OCCURS:***

- 1. WITHIN TWO (2) YEARS FROM THE DATE OF THE ISSUANCE OF THE DEMOLITION PERMIT THE PERSON BUILDS A CODE COMPLIANT STRUCTURE THAT REQUIRES WATER SERVICE;***
- 2. THE TAP ON THE NEW STRUCTURE IS THE SAME SIZE AS THE PREVIOUS TAP;***
- 3. THE PERSON DOES TAP INTO THE CITY OF NAPOLEON'S WATER SERVICE.***

***AS USED IN THIS SECTION:***

***"PERSON" IS DEFINED AS ANY INDIVIDUAL, CORPORATION, BUSINESS TRUST, ESTATE, TRUST, PARTNERSHIP, OR ASSOCIATION.***

***"NUISANCE" SHALL HAVE THE SAME MEANING AS DEFINED IN 503.02 OF THE CODIFIED ORDINANCE OF THE CITY OF NAPOLEON, OHIO."***

Section 2. That, Section 931.08 of the Codified Ordinances of Napoleon, Ohio, as existed prior to the enactment of this Ordinance, is repealed.

Section 3. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Ordinance were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of Napoleon Ohio.

Section 4. That, if any other prior Ordinance or Resolution is found to be in conflict with this Ordinance, then the provisions of this Ordinance shall prevail. Further, if any portion of this Ordinance is found to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Ordinance or any part thereof.

Section 5. That, upon passage, this Ordinance shall take effect at the earliest time permitted by law.

Passed: \_\_\_\_\_

\_\_\_\_\_  
John A. Helberg, Acting Council President

Approved: \_\_\_\_\_

\_\_\_\_\_  
Ronald A. Behm, Mayor

VOTE ON PASSAGE \_\_\_\_\_ Yea \_\_\_\_\_ Nay \_\_\_\_\_ Abstain

Attest:

\_\_\_\_\_  
Gregory J. Heath, Clerk/Finance Director

*I, Gregory J. Heath, Clerk/Finance Director of the City of Napoleon, do hereby certify that the foregoing Ordinance No. 060-12 was duly published in the Northwest Signal, a newspaper of general circulation in said City, on the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_; & I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances Of Napoleon Ohio and the laws of the State of Ohio pertaining to Public Meetings.*

\_\_\_\_\_  
*Gregory J. Heath, Clerk/Finance Director*

**ORDINANCE NO. 056-12**

**AN ORDINANCE AMENDING CHAPTER 939 OF THE CODIFIED ORDINANCES OF THE CITY OF NAPOLEON (ELECTRIC RATES) TO ESTABLISH SECTION 939.05 NET METERING.**

**WHEREAS**, the City of Napoleon ("City") operates a municipal electric utility system; and,

**WHEREAS**, the City desires to offer its qualifying consumers a per kWh credit for solar power energy supplied back to the City's electric utility system; and, now therefore,

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NAPOLEON, OHIO:**

Section 1. That, Chapter 939 "Electric Rates" of the Codified Ordinances of the City of Napoleon, is hereby amended and enacted as follows:

**"939.05 NET METERING**

(A) **Net Metering.** Net Metering means measuring the difference between the electricity supplied over the electric distribution system (power grid) and the electricity generated by the consumer's solar power system which is fed back into the electric distribution system over a specific billing period.

(B) **Availability of Service.** Net Metering is available to qualifying consumers on a first come, first served basis, who own and operate qualifying consumer-generator facilities designed to operate in parallel with the City's Electric System. The City Manager reserves the right to deny any consumer, for any reason, the ability to enter into a net metering agreement with the City.

(C) **Conditions of Service.**

1. A qualifying consumer is one whose generating facility complies with all the following requirements:
  - a. Is fueled by solar power not to exceed seventy five percent (75%) of consumer's personal usage load, ***AS DETERMINED BY THE CITY OF NAPOLEON'S ELECTRIC DEPARTMENT;***
  - b. Is owned and operated by the consumer and is located on the consumer-generator's premises;
  - c. Is designed and installed to operate in parallel with the City's Electric System without adversely affecting the operation of equipment and service

of the City and its consumers and without presenting safety hazards to City and consumer personnel; and

d. Is intended primarily to offset part or all of the consumer-generator's electricity needs.

2. The consumer's generating equipment shall be installed in accordance with the manufacturer's specifications as well as all applicable provisions of the National Electrical Code. All equipment and installations shall comply with all applicable safety and performance standards established by the National Electrical Code, the Institute of Electrical and Electronic Engineers, and Underwriters Laboratories.

3. An application for interconnection with the City's distribution system must be made by the consumer or the consumer's authorized representative. The interconnection permit must provide at least the following information regarding the consumer-generator's facility: Inverter type, size, certification, and manufacturer's specifications including details about circuit protective devices; generation facility certifications; the installing electrician name, address, and phone number; and proof of inspection and approval from the appropriate City inspector(s).

(D) **Metering.** Net energy metering shall be accomplished using a single meter capable of registering the flow of electricity in each direction. If the existing electrical meter installed at the consumer's facility is not capable of measuring the flow of electricity in two directions, the consumer shall be responsible for all expenses for the purchase and installation of an appropriate meter with such capability. The City may, at the consumer's or the city's expense and with written consent of the consumer, install one or more additional meters to monitor the flow of electricity.

(E) **Rate.** At the end of the billing period a calculation will be made to determine the difference, if any, between the amount of kWh supplied to the consumer from the city's system and the amount of kWh supplied to the city's system from the consumer.

1. **Credit:** If the consumer generator's facility feeds more kWh of electricity back to the City's system than the City supplies to the consumer, at the same site, during the billing period, then fifty percent (50%) of the excess kWh will be given as a kWh credit for the beginning of the next billing period for the same site. At no time will the consumer be entitled to, nor compensated for, any monetary payout of the excess electricity fed back to the city's system.

2. **Billing Period:** The billing period is January 1<sup>st</sup> through either December 31<sup>st</sup> of each calendar year or the last day of the month in which the

consumer ceases operation of the net metering agreement, whichever comes first.

3. For Example: At the end of the billing period it was determined that consumer X's solar system delivered to the City's system 100 kWh, then consumer X would receive a credit of 50 kWh for that same site.

(F) **Special Terms and Conditions.**

1. Each consumer under a net meter system must carry a minimum of \$100,000.00 in liability insurance naming the City as an additional insured.
2. The consumer-generator must install and maintain a manual disconnect switch that will disconnect the net metering facility from the Napoleon Utilities electric system. The disconnect switch must be a lockable, load-break switch that plainly indicates whether it is in the open or closed position. The disconnect switch must be readily accessible to Napoleon Utility personnel at all times and located within 10 feet of the meter. The disconnect switch may be located more than 10 feet from the billing meter provided that permanent instructions are posted at the meter indicating the precise location of the disconnect switch. This information must be indicated on the application form and approved by the Utility.

(G) **Additional Charges.** The consumer shall pay any additional charges, as determined by the City, for equipment, labor, metering, testing or inspections that are requested by the consumer or needed by the City.

(H) **Length of Term.** Contracts under this schedule shall be ~~made for a period of not less than one year~~ ***AUTOMATICALLY RENEWED ON JANUARY 1ST OF EACH YEAR, UNLESS EITHER THE CONSUMER OR THE CITY PROVIDES WRITTEN NOTICE TO TERMINATE THE AGREEMENT WITHIN TEN (10) CALENDAR DAYS OF THE RENEWAL.***

Section 3. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Ordinance were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of Napoleon Ohio.

Section 4. That, if any other prior Ordinance or Resolution is found to be in conflict with this Ordinance, then the provisions of this Ordinance shall prevail. Further, if any portion of this Ordinance is found to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Ordinance or any part thereof.

Section 5. That, upon passage, this Ordinance shall take effect at the earliest time permitted by law.

Passed: \_\_\_\_\_

\_\_\_\_\_  
John A. Helberg, Acting Council President

Approved: \_\_\_\_\_

\_\_\_\_\_  
Ronald A. Behm, Mayor

VOTE ON PASSAGE \_\_\_\_ Yea \_\_\_\_ Nay \_\_\_\_ Abstain

Attest:

\_\_\_\_\_  
Gregory J. Heath, Clerk/Finance Director

*I, Gregory J. Heath, Clerk/Finance Director of the City of Napoleon, do hereby certify that the foregoing Ordinance No. 056-12 was duly published in the Northwest Signal, a newspaper of general circulation in said City, on the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_; & I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances Of Napoleon Ohio and the laws of the State of Ohio pertaining to Public Meetings.*

\_\_\_\_\_  
*Gregory J. Heath, Clerk/Finance Director*



# City of Napoleon, Ohio

## Department of Public Works

255 West Riverview Avenue, P.O. Box 151

Napoleon, OH 43545

Chad E. Lulfs, P.E., P.S., Director of Public Works

Telephone: (419) 592-4010 Fax: (419) 599-8393

www.napoleonohio.com

## Memorandum

**To:** Dr. Jon A. Bisher, City Manager  
**From:** Chad E. Lulfs, P.E., P.S., Director of Public Works  
**cc:** Mayor & City Council  
Greg Heath, Finance Director  
Chris Peddicord, Assistant Finance Director  
**Date:** September 17, 2012  
**Subject:** Sanitary Sewer Improvements from Scott Street East  
to VanHyning Creek  
Recommendation of Award of Contract

On Wednesday, September 12, 2012, one (1) bid was opened and read aloud for the above referenced project:

Vernon Nagel, Inc.

\$168,155.00

The published Engineer's Estimate for this project is \$175,000.00. This project consists of installing new PVC & H.D.P.E. sanitary sewers from Scott Street near the Holiday Inn Pump Station east to the VanHyning Interceptor along VanHyning Creek. This project will allow us to eliminate the Holiday Inn Pump Station.

**Having reviewed the submitted bid, it is my recommendation that Council award Vernon Nagel, Inc. the contract for the Sanitary Sewer Improvements from Scott Street East to VanHyning Creek in the amount of \$168,155.00.** If you have any questions or require additional information, please contact me at your convenience.

CEL

**CITY OF NAPOLEON OHIO  
 BID SUMMARY SHEET**

Sanitary Sewer Imp from Scott St East to VanHying Creek	VENDOR				
OPENED BY: Gregory Heath	(A)	(B)	(C)	(D)	(E)
DATE OPENED Sept. 12, 2012 TIME: 11:00 AM	Vernon Nagel, Inc. 0154 Co. Rd. 11C Napoleon, OH 43545				
ENGINEER'S ESTIMATE: \$175,000	X				
BIDDER QUALIFICATION*	X				
BID BOND*	X				
NON COLLUSION AFFIDAVIT*	X				
CORPORATE RESOLUTION	X				
PROPERTY TAX	X				
CERTIFICATION - ORC 3517.13	X				
ADDENDUM #1	X				
LABOR	\$ 35,000.00				
MATERIAL	\$133,155.00				
<b>TOTAL</b>	<b>\$168,155.00</b>				
Alternate Bid LABOR	\$11,000.00				
MATERIALS	\$63,000.00				
<b>TOTAL</b>	<b>\$74,000.00</b>				

RESOLUTION NO. 081-10

A RESOLUTION ESTABLISHING AND/OR ADJUSTING THE  
COMPENSATION OF FUTURE COUNCIL MEMBERS AND THE  
MAYOR OF THE CITY OF NAPOLEON, OHIO

WHEREAS, it is the intent of this Council to adjust the salaries of future Council persons and Mayor commencing with the year 2012 term of office; however, to be accomplished in a manner not to be construed as barring future Council's from making further adjustments as it deems necessary relating to increases or decreases in compensation or benefits; and,

WHEREAS, it is the intent of this Council to lower the automatic increases for the City's Council Members and Mayor as was previously established pursuant to Ordinance No. 161-96. Now therefore,

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NAPOLEON, OHIO:

Section 1. That, commencing January 1, 2012, being the first day of the new term of office for Council Members in and for the City of Napoleon, Ohio, each person so elected for the new term shall receive an annual salary of \$4,663.26, with an automatic one and one-half (1 ½%) percent annual increase, said salary to be paid in equal amounts on a monthly basis. The compensation as established herein, with the automatic increases as established in this Section, shall be continued for each future term of office for the position of Council Member until lawfully changed by Council.

← \* Current

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Section 2. That, elected or appointed Council members of the City of Napoleon, Ohio, currently serving upon the effective date of this Ordinance, or Council members later appointed to serve an unexpired term of said elected or appointed Council members, shall continue to receive as compensation, an annual salary of \$4,438.56, with an automatic annual increase of two and one-half (2 ½%) percent as was established in Ordinance No. 161-96, until completion of said term, to be paid in equal amounts on a monthly or semi annual basis.

← \* Prior

Section 3. That, commencing January 1, 2012, being the first day of the new term of office for Mayor of the City of Napoleon, Ohio, the Mayor so elected for the new term shall receive an annual salary of \$13,314.25, with an automatic one and one half (1 ½%) percent annual increase, to be paid in equal amounts on a monthly basis. The compensation as established herein, with the automatic increases as established in this Section, shall be continued for each future term of office as Mayor until lawfully changed by Council.

← \* Current

Section 4. That, the elected or appointed Mayor of Napoleon, Ohio, currently serving upon the effective date of this Ordinance, or persons later appointed to serve an unexpired term of said elected or appointed Mayor, shall continue to receive as compensation, an annual salary of \$12,672.70, with an automatic annual increase of two and one-half (2 ½%) percent as was established in Ordinance No. 161-96, until completion of said term to be paid in equal amounts on a biweekly basis.

← \* Prior

Section 5. That, the compensation as established in this Ordinance of Council members and Mayor shall be paid pro-rata according to time served in the position.

Section 6. Persons elected or appointed to the respective office of Council or Mayor in and for the City of Napoleon, Ohio, effective with the term commencing January 1, 2012, and each term thereafter, shall be entitled, while serving, to unlimited personal use of City provided internet service upon the payment of a flat monthly fee to the City in an amount as determined by the City's Finance Director, to be one-half the average cost of service, so long as such internet service is available. Said amount shall remain consistent through the end of a term of office. The elected or appointed Council Member or Mayor shall be responsible for any tax liability.

Section 7. That, this Council, pursuant to Article X, Section 10.03(C), finds that this Ordinance is in conformance with Article II, Section 2.05; and, Article III, Section 3.03 of the Napoleon City Charter.

Section 8. That, Ordinance No. 161-96 is repealed. Repealing of said Ordinance 161-96 shall not be construed eliminating the compensation amounts for elected City officials as was established in accordance with the City Charter, as said amounts have been restated in this Ordinance.

Section 9. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Resolution were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of Napoleon Ohio.

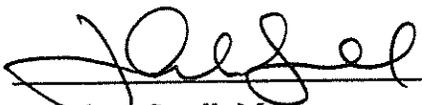
Section 10. That, if any other prior Ordinance or Resolution is found to be in conflict with this Resolution, then the provisions of this Resolution shall prevail. Further, if any portion of this Resolution is found to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Resolution or any part thereof.

Section 11. That, this Resolution shall take effect at the earliest time permitted by law.

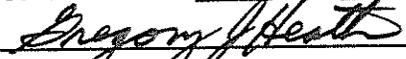
Passed: November 15, 2010

  
Glenn A. Miller, Council President

Approved: 15NOV10

  
J. Andrew Small, Mayor

VOTE ON PASSAGE 7 Yea  Nay  Abstain

Attest:   
Gregory J. Heath, Clerk/Finance Director

*I, Gregory J. Heath, Clerk/Finance Director of the City of Napoleon, do hereby certify that the foregoing Resolution No. 081-10 was duly published in the Northwest Signal, a newspaper of general circulation in said City, on the \_\_\_\_\_ day of \_\_\_\_\_; & I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances Of Napoleon Ohio and the laws of the State of Ohio pertaining to Public Meetings.*

\_\_\_\_\_  
Gregory J. Heath, Clerk/Finance Director

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# City of NAPOLEON, Ohio

## Operations Department

1775 Industrial Dr., P.O. Box 151, Napoleon, OH 43545

Phone: 419/599-1891 Fax: 419/592-4379



## Memorandum

Operations Superintendent  
Jeffrey H. Rathge

Water Distribution Foreman  
Brian Okuley

Streets/Sewer Foreman  
Ray Goodman

Maintenance Foreman  
Victor Pedraza

Refuse/Recycling Foreman  
Todd Baldwin

Head Mechanic  
Tony Kuhlman

*To: Jon A. Bisher, City Manager*  
*Cc: Chad E. Lulfs, P.E., P.S., Director of Public Works*  
*From: Jeffrey H. Rathge, Operations Superintendent*  
*Date: September 12, 2012*  
*Subject: 2012 Fall Seasonal Clean Up Recommendations*

After review of the proposals received for the disposal of material for the 2012 Fall Clean Up, I submit the following recommendations (a summary of the proposals is attached for your review):

**Utilize the Henry County Landfill for all tires collected; cost per tire, and tags to be as follows:**

1. Car tires: without rim for disposal – tags required by customer:  
1 @ \$2.00/each = \$2.00
2. Car tires: with rim for disposal – tags required by customer:  
1 @ \$2.00/each = \$2.00
3. Truck tires: for disposal – tags required by customer:  
4 @ \$2.00/each = \$8.00
4. Tractor tires: for disposal – tags required by customer:  
6 @ \$2.00/each = \$12.00

We received one (1) quote for trucking services it is as follows:

1. Viking Trucking: \$62.00/hour for tri-axle; \$65.00/hour for quad;  
\$69.00/hour for quin; \$73.00/hour for semi.

**I recommend the City accept the quote for the trucking services received from Viking Trucking as they are our only bidder.**

**Contract with Zach's Recycling for disposal of scrap metal, as**

**follows:**

Scrap Metal: we will deliver to Zach's Recycling and they will reimburse the City at a rate of \$202.00 per net ton.

**Contract with Zach's Recycling for disposal of freon charged whiteware and non-freon whiteware:**

My recommendation for required tags for freon and non-freon charged units is based upon information gathered from both local recycling facilities, my recommendation is as follows:

\$10.00 or **5 tags** per unit for refrigerators, freezers and air conditioners

Should you have any questions regarding this matter, or require further information, please contact my office.

*City of Napoleon, Ohio*

## **TREE COMMISSION**

LOCATION: City Hall Offices, 255 West Riverview Avenue, Napoleon, Ohio

### **Meeting Agenda**

Monday, September 17, 2012 at 6:00 PM

- I. **Approval of Minutes** (In the absence of any objections or corrections, the minutes shall stand approved.)
- II. **Tree Call Report**
- III. **Fall Programs**
- IV. **Any Other Matters to Come before the Commission**

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Gregory J. Heath, Finance Director/Clerk of Council

City of Napoleon, Ohio  
**TREE COMMISSION**

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**Meeting Minutes**  
**Monday, June 18, 2012 at 6:00 PM**

<b>PRESENT</b>	
<b>Commission</b>	David Volkman - Chair, Bill Rohrs, Ron Bahler, Kirk Etzler, Patrick McColley
<b>City Staff</b>	Marty Crossland
<b>Recorder</b>	Barbara Nelson
<b>ABSENT</b>	
<b>Members</b>	John Eddy
<b>Call To Order</b>	Chairman Volkman called the meeting to order at 6:08 PM.
<b>Approval Of Minutes</b>	Crossland noted that in the May 21 meeting minutes under <i>Tree Call</i> , the Kentucky Coffeetree was replaced this spring, not last summer. Minutes from the May 21 meeting stand approved as amended.
<b>Tree Call Report</b>	<p>1400 Sedward Ave – We have replaced this red maple tree three times since Crossland has been here. The other trees in the yard are fine and the soil looks good. We will try a hardier species. The homeowner said it’s okay if we can’t plant there. Volkman said we may need a soil sample in case there is a serious deficiency.</p> <p>717 First St. – Homeowner would like two silver maples removed in the right of way. We may do it this fall or next spring.</p> <p>538 Beckham – Homeowner asked if trees in the grass alley can be removed. It is dropping limbs and leaves in his pool. There is no easy entrance closer to Appian due to the apartment buildings. We will have to plan it out.</p> <p>1115 Oakwood – A smaller tree is half dead. There could have been a problem with the sidewalk. It was pruned too much and it killed the rest of the tree.</p> <p>Someone called about a tree in their side yard, but it’s their neighbor’s and we can’t help.</p> <p>Removals will either be this fall or next spring</p>
<b>Spring Programs</b>	All spring programs are complete. We received a bill from Saylor for removing 50 trees at the golf course. Tony Cotter, Parks & Recreation Director, helped pay for part of that bill. It came to \$23,000 instead of \$5,000-6,000. We will still have programs in the fall with the \$12,700 that is left. We originally bid out the ash trees at the course that were in the middle of play between holes. Crossland knew 1 or 2 were added including a big sycamore. Mike had 4-5 to add and it snowballed from there.
<b>Fall Programs</b>	There will be planting, trimming and removals in the fall program. There will be more planting than removals. We are replanting 6-7 trees on Stevenson St. and the last of Clinton, Leonard, Haley & High Streets. There are a handful of trees from the ash grant that died and will be replaced. The trimming will include training of the smaller trees on Washington St. and Stout St. There are 2-3 contractors within 80 miles of here that are ISA certified for that.



# Memorandum

**To:** Parks & Recreation Committee, Council, Mayor, City Manager, City Law  
Director, City Finance Director, Department Supervisors, Media

**From:** Gregory J. Heath, Finance Director/Clerk of Council

**Date:** 9/6/2012

**Re:** Parks & Recreation Committee Meeting Cancellation

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The Parks & Recreation Committee meeting, which was scheduled for Monday, September 17 at 8:00 PM, has been canceled due to lack of agenda items.



# Update

A weekly newsletter presented by AMP President/CEO Marc Gerken

September 7, 2012

## Finance and Accounting meeting held in Piqua

By J.C. Speiser – member credit and compliance analyst

The finance and accounting meeting was held Sept. 6 in Piqua with 12 attendees from five member communities.

Following a continental breakfast and time for networking, Dawn Lund, vice president of Utility Financial Solutions, led a discussion on the importance of implementing a cash reserve policy followed by a question and answer session. After that, Jim Moore, principal with Kensington Capital Advisors and AMP derivatives advisor, gave an overview of the fundamentals of interest rates and markets. Rounding out the morning, Rick Tilghman, senior vice president for Ramirez and Co., provided attendees with a presentation on the investment of interim public monies.

After lunch, Mike Beirne, AMP's assistant vice president of government affairs and publications, updated attendees on state and federal legislative issues as they related to their communities. I closed out the meeting with an update to members on the recent changes to AMP's credit scoring program.

The final finance and accounting meeting of 2012 will be held Nov. 29 at AMP headquarters. If you have any questions, you can reach me at 614.540.0967 or [jspeiser@amppartners.org](mailto:jspeiser@amppartners.org).

## Nominations sought for OMEA board and honorary membership

By Montpelier Mayor Steve Yagelski – chair, OMEA nominating committee

The Ohio Municipal Electric Association is seeking nominations for the four expiring seats on the OMEA Board of Directors. The seats up for election this year are currently held by Hamilton, New Bremen, Niles, and Oberlin.

Three of the four seats must be filled by an elected official and one can be filled by an elected or non-elected official. Nominations should be directed by Sept. 21 to any member of the OMEA Board nominating committee, which is made up of Westerville Mayor Kathy Cocuzzi (614.901.6400 or [kathy.cocuzzi@westerville.org](mailto:kathy.cocuzzi@westerville.org)), Wadsworth Mayor Robin Laubaugh, (330.335.2706 or [rlaubaugh@wadsworthcity.org](mailto:rlaubaugh@wadsworthcity.org)), and me (419.485.5543 or [steveyag@adelphia.net](mailto:steveyag@adelphia.net)), or to Jolene Thompson, OMEA executive director (614.540.1111 or [jthompson@amppartners.org](mailto:jthompson@amppartners.org)).

The OMEA Board is also seeking nominations for honorary memberships, which are awarded to individuals who have a distinguished public power career



Rick Tilghman, senior vice president for Ramirez and Co., discusses the investment of interim public monies during the finance and accounting meeting held Sept. 6 at Fort Piqua Plaza Banquet Center.

## Gerrick joins AMP staff

By Krista Selvage – manager of publications

Rachel Gerrick is the newest member of the AMP staff. She started Sept. 4 in the legal department as deputy general counsel.

Gerrick will assist John Bentine, AMP's senior vice president and general counsel, with a wide variety of legal matters for AMP and its affiliates.

Prior to coming to AMP, she served as associate assistant attorney general at the Ohio Attorney General's Office, in the Business Counsel Section, where she handled transactional and compliance matters for the state.

She has a background in commercial real estate law, and practiced with firms in Chicago and Columbus.

Gerrick holds a bachelor's degree in economics and history from Emory University, and a law degree from the University of Virginia.

She lives in Westerville with husband Shane.

Please join us in welcoming Rachel.



## Calendar

Sept. 21—Napoleon Solar Project ribbon cutting

Oct. 7-13—Public Power Week activities in member communities

Oct. 22-25—AMP/OMEA Conference InterContinental Hotel, Cleveland

Nov. 29—AMP finance and accounting subcommittee meeting AMP headquarters, Columbus

*NOMINATIONS continued from Page 1*

with significant accomplishments – with special consideration given to individuals who have retired from service or who have announced they will be retiring in the near future. Honorary members are encouraged to attend meetings, but can't vote or hold office in the organization.

Elections for the board and honorary memberships will take place during the OMEA general membership meeting on Oct. 24 in conjunction with the AMP/OMEA annual conference in Cleveland. If you would like more information or have questions, please contact Jolene Thompson at either 614.540.1111 or [jthompson@amppartners.org](mailto:jthompson@amppartners.org).

## Energy markets close slightly higher

*By Mike Migliore – assistant vice president of power supply planning and transmission*

Warmer than normal temperatures during the first week of September have helped to support energy prices.

The amount of natural gas in storage came in well below industry expectation this week, which helped to contribute to this week's loss. October natural gas prices closed slightly higher this week, up \$0.02/MMBtu to end at \$2.77/MMBtu.

Power saw a larger increase than natural gas with 2013 on-peak electric prices at AD Hub finishing yesterday up \$0.57/MWh from last week, closing at \$38.80/MWh.

## AFEC weekly update

*By Mike Migliore*

AFEC did not have a chance to celebrate Labor Day last weekend as warm temperatures and strong prices led to a high amount of production.

Temperatures averaged seven degrees above normal, with overnight lows staying in the low 70s. These higher temperatures led to higher prices which caused the capacity factor for the week to average 86 percent.

Strong overnight temperatures led to only two hours where the plant was dispatched to minimum load, as most overnight hours the plant remained at base maximum output. The spread between On-Peak market prices and AFEC dispatch costs widened again this week with base generation costs being \$20 cheaper than on-peak Day Ahead prices.

Duct burners also saw an increase in usage as they were on 64 percent of the hours and were \$11 cheaper than on-peak prices.



*Tom Schauf, safety director for A&A Safety, presents work zone protection options at AMP's Safety Subcommittee Meeting, held Sept. 5 and 6 at AMP headquarters in Columbus. Participating in the event were 18 representatives of eight member communities on Sept. 5, and 18 representatives of seven member communities on Sept. 6.*

## On Peak (16 hour) prices into AEP/Dayton Hub

### Week ending Sept. 7

MON	TUE	WED	THU	FRI
\$33.50	\$41.00	\$48.50	\$51.25	\$41.50

### Week ending Aug. 31

MON	TUE	WED	THU	FRI
\$39.00	\$38.50	\$34.75	\$37.50	\$44.75

AEP/Dayton 2012 5x16 price as of Sept. 7 — \$38.80

AEP/Dayton 2012 5x16 price as of Aug. 31 — \$38.23

## AMP's online Member Spotlight shines on Front Royal, Virginia

*By Krista Selvage*

Front Royal, Virginia, is the latest member community to be highlighted in AMP's Member Spotlight on the [AMP website](#).

The Town of Front Royal is the northern gateway to the Shenandoah Valley and Shenandoah National Park. Only about 70 miles west of Washington, D.C., Front Royal may be near to the nation's capital, but the town is a getaway for outdoor enthusiasts.

Popular activities include biking, kayaking, hiking, horseback riding, golf, fishing, swimming and tennis.

While you're visiting Member Spotlight, we encourage you to take a little time to get to know some of the other AMP member communities better. The archives include profiles of more than 20 member communities across the AMP footprint.



*Front Royal is located on the Shenandoah River, which makes for stunning scenic views.*

## Deadline for RP3 applications quickly approaching

*By Jennifer Flockerzie – GIS coordinator*

AMP encourages its members to apply for the APPA's Reliable Public Power Provider (RP3) designation, which is given to municipal electric systems that demonstrate proficiencies in reliability, safety, workforce development and system improvement.

Utilities who successfully meet the guidelines in each of the four areas will receive tremendous value and recognition for their achievement. Additionally, AMP member communities receiving an RP3 designation are granted two points toward their AMP credit score.

RP3 designations run for a term of two years. To date, 23 AMP member communities have achieved RP3 designation.

The deadline for RP3 applications is Sept. 28. If you would like help in assembling your application or would like for AMP to review the application before it is submitted, please contact me as soon as possible at 614.540.0853 or [jflockerzie@amppartners.org](mailto:jflockerzie@amppartners.org)

### Wellington issues notice to bidders for sewer machine

The Village of Wellington will be receiving sealed bids at the Clerk's Office, third floor of the Town Hall, Wellington, Ohio 44090 until noon Sept. 28 for the sale of a 1995 Sreco Sewer Machine, self contained, with 2,148 hours. 1,000 gallon capacity, 2500 PSI, 5-year-old Myers pump, power washing hose and reel, 800 feet of hose, can be fitted onto a truck or trailer.

Each bid shall be accompanied by a certified check or bid bond payable to the Village of Wellington in an amount equal to the bid price as a guarantee that if the bid is accepted a contract will be entered into and its performance guaranteed.

Each bid shall set forth in full the name and address of each interested person therein and shall include estimated time for delivery after award on contract, warranties, if any, and a statement as to the availability of replacement items to maintain proper operation.

The Village of Wellington reserves the right to reject any or all bids and to waive informality of bids in favor of the municipality. Contact Karen Shaw, finance director, at 440.647.4626.

### Hamilton seeks assistant electric power systems superintendent

This position assists in the supervision and operation of the city's electric transmission and distribution system and generating facilities. Experience directing high voltage switching operations is desired. High school diploma or GED is strongly preferred. Advanced education up to Bachelor's Degree in Electrical Engineering is desired. Possession of a valid driver license is required. Salary: \$67,142 to \$86,091/year.

Submit one detailed resume (Word or PDF only) or application and driver's license by 5 p.m. Sept. 27 in person or via regular U.S. mail or fax or email to: Civil Service Dept., Hamilton Municipal Building, 345 High St. - first floor, Hamilton, OH 45011; fax: 513.785.7037; email: [cspersonnel@ci.hamilton.oh.us](mailto:cspersonnel@ci.hamilton.oh.us). Specify interest in ASST ELEC PWR SYSTS SUPT. Visit the employment link at [www.hamilton-city.org](http://www.hamilton-city.org) for more details. An EOAAE.

### Village of Woodville is in need of Class II water operator

Immediate opening, applicant must have Class II water license, along with a background in water treatment/distribution and three years' experience preferred. A Class B CDL (Commercial Driver's License) is required or must be willing to obtain one.

Applicant should be highly motivated and have good mechanical ability; must be willing to live within a reasonable distance of the village.

Applications for this position may be obtained online at [www.villageofwoodville.com](http://www.villageofwoodville.com) or at the Municipal Building, 530 Lime Street between 9 a.m. to 4 p.m. Applications must be returned by Sept. 28.

Questions may be directed to Village Administrator Keith Kruse at 419.849.3031 or email at [utilities@villageofwoodville.com](mailto:utilities@villageofwoodville.com).

### AMP seeks director of marketing and member relations

American Municipal Power, Inc. (AMP) is seeking a director of marketing/member relations to assist the senior vice president of marketing and operations in the administration and marketing of services, programs and power supply projects to 129 members of our organization.

The position requires a comprehensive knowledge of electric utility standards, procedures, operations, load management and generation. The candidate must possess a related bachelor's degree and have ten or more years of experience in the electric utility industry; municipal experience is a plus. Must demonstrate excellent communication skills and be a well-seasoned public speaker. Travel is required, mainly throughout Ohio, and in portions of Pennsylvania, Michigan, West Virginia, Virginia and Kentucky.

We offer a liberal benefit package including participation in the OPERS retirement system. For the complete description of this position, please visit the career section of our website at [www.amppartners.org](http://www.amppartners.org)

### City of Piqua is accepting applications for associate engineer

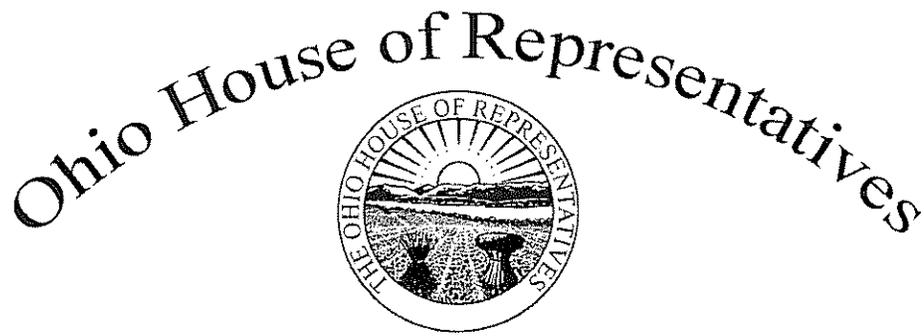
The City of Piqua is accepting applications for the position of associate engineer for the Municipal Power Department. The associate engineer performs engineering and planning for the Power System.

Responsibilities include, but are not limited to, working with engineering staff to complete a variety of projects, assisting meter technician and warehouse keeper as needed, maintaining GIS and mobile mapping program, and implementing distribution and transmission maintenance policy.

Qualifications include experience in the power utility industry or related business, management experience, and an Associate Degree in Engineering/Engineering Technology. Individuals with demonstrated related work experience may be considered with bachelor degrees in other disciplines.

Please send letter of interest, three business references, and application to 201 W. Water St., Human Resources Department second floor, Piqua, Ohio 45356, visit our website at [www.piquaoh.org](http://www.piquaoh.org) to download an application. Deadline for applications is Sept. 21. EOE.

**American Municipal Power**  
1111 Schrock Road,  
Columbus, Ohio 43229  
614.540.1111 • FAX 614.540.1113  
[www.amppartners.org](http://www.amppartners.org)



*Representative Peter Beck*

**Municipal Income Tax Interested Party Meeting**

Wednesday October 10, 2012 10:30 a.m.

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Dear Municipal Income Tax Group,

Chairman Peter Beck is holding a fourth Municipal Income Tax Interested Party meeting on October 10<sup>th</sup> from 10:30 a.m. to 2:30 p.m. at the Simpson Gardens Building, in Bowling Green. The building is located at 1291 Conneaut Avenue, Bowling Green, Ohio 43402 and the phone number is (419) 354-6297.

If you plan to attend this meeting, please RSVP to Emily Gillis at [Emily.Gillis@ohr.state.oh.us](mailto:Emily.Gillis@ohr.state.oh.us). If there are any questions, please feel free to contact our office at (614) 644-6027, or through the email provided. Please note that this meeting is open to stakeholders only (municipal officials, business owners, government, etc.).

Home / OML Annual Conference

# OML Annual Conference

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[Workers Compensation Info](#)
[Municipal Income Tax](#)
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## Legislative Information

- [Ohio Legislature](#)
- [Tips for Testifying](#)
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- [Current Committee Schedules](#)
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- [House Standing Committee Roster](#)
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## Municipal Information

- [Cities & Villages on the Web](#)
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- [Municipal Income](#)

## 61st Annual OML Conference & Exhibit Show

### November 1-2 , 2012

## INFORMATION ABOUT THE CONFERENCE

### OML - REGISTRATION

Everyone attending must register. A form follows to assist you in choosing which days you will attend. This form is to be returned directly to the OML offices. In recognition of those municipalities that send several delegates to the annual conference, we are offering:

Cities - for each 6 full registrations paid from the same city, the 7th will be complimentary.

Villages - for each 3 full registrations paid from the same village, the 4th will be complimentary.

Special conference registration forms are to be used by exhibitors and conference supporters. Contact League offices for copies of these forms.

### EXHIBITS

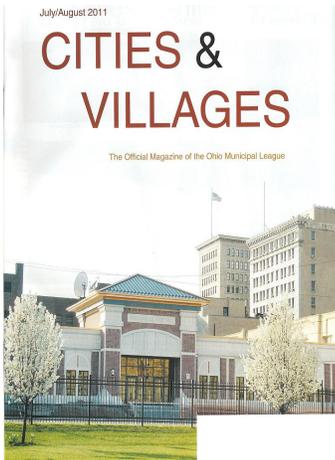
Probably one of the most popular places at the conference is the exhibit hall. Companies that provide products and services to cities and villages will be available to meet with delegates when the exhibit area opens at 8:00 a.m. Thursday morning. Prizes will be awarded only in the exhibit area and refreshments will be available throughout the day. The exhibits will close Thursday evening with a reception featuring a wide variety of food and beverages plus entertainment.

### HOTEL AND PARKING

Exhibits, general sessions and workshop sessions will all be held at The Columbus, A Renaissance Hotel, 50 North 3rd Street, Columbus Ohio. You will need to make hotel reservations online with this link:

<https://resweb.passkey.com/go/ohiomunicipal1012>

- [Tax Rates](#)
- [List of Municipalities](#)
- [Top 10 Requested Sample Ordinances](#)
- [Ohio LTAP Info](#)



*Cities & Villages*, official magazine of the Ohio Municipal League

[Advertisement rates & Deadline information](#)

**Sign up for our Legislative Bulletin** 

**Working harder for Ohio employers**

**Click Here**

for a free no-obligation quote with OML's workers' compensation group program

**CompManagement Inc.**

A special room rate is available for conference attendees. The rate is \$137 (single/double). Parking will be free for OML members.

**DIRECTIONS TO HOTEL**

Hotel is downtown Columbus, north of Broad Street at 50 North 3rd Street (intersection of 3rd and Gay Streets).

**ANNUAL BUSINESS MEETING**

The annual business meeting of the League will take place Thursday at the luncheon session. During this important meeting, one-half of the Board members will be elected for a two-year term. Nominations should be submitted to the OML offices by October 15, 2012. The Nominating Committee will meet Wednesday afternoon, October 31, 2012.

**RESOLUTIONS**

Suggested conference resolutions by OML members for consideration during the business meeting should be mailed to the OML offices prior to October 25, 2012. The Resolutions Committee will meet Thursday morning, November 1st.

**Attendee Registration Information**

[Registration form](#)

[Tentative Agenda](#)

**Exhibitor Information**

**EXHIBITOR PROGRAM**

We once again have facilities to invite vendors to join us at our conference as part of our product exhibit. Setup for the exhibits will be from 2:00 p.m. to 5:00 p.m. on Wednesday, October 31st. The exhibit area will be secured Wednesday evening by private security provided by the League. The show officially will open at 8:00 a.m. on Thursday, November 1st with a continental breakfast and end with a reception for all of our conference attendees and exhibitors. Exhibits must remain intact until the closing of the show at 6:00 p.m. on Thursday, November 1st. No security will be available after the closing of the show.

In addition to the registration and the Thursday continental breakfast and reception, the League will feature dessert, coffee and prize drawings at 1:15 p.m. in the exhibit area and allow time between sessions for delegates to walk through. As part of the League's promotion for the exhibit area, we will do several scheduled, pre-announced drawings for prizes to those delegates who visit the exhibit booths and the exhibit area.

As always, we will assign spaces on a first come, first serve basis. The sooner we receive your application for space and deposit, the better the chance that you will be assigned your preferred space at the show.

All in all, I think you will agree this year's show should be a great opportunity for your firm to enhance its presence in one of the nation's top municipal markets. The cost for this year's show is \$525.00 per booth. Parking is included. That price entitles you to your space (8'x10'), draped backdrop and siderails, a draped 2' x 6' display table and a 7"x 44" two-line identification sign. Additionally, your firm's name will be prominently listed in the Annual Conference Program. As an exhibitor, you also are entitled to eight OML conference exhibitor registrations for your representatives, excluding special events and meal functions which can be purchased separately. Registration form enclosed.

All additional arrangements (carpeting for inside booth, phone lines, chairs, extra furnishings, special electrical needs, etc.) will be handled through the George Fern Company, who will contact you shortly after we receive your contract for space reservation.

#### **SPONSORSHIPS**

For those of you who wish to be a sponsor see the enclosed registration form. Your logo will be featured in our program.

#### **HOTEL ROOM RESERVATIONS/HOSPITALITY SUITES**

OML room rates are single/double \$124.00 per night plus applicable taxes. Use this link:

<https://resweb.passkey.com/go/ohiomunicipal1012>

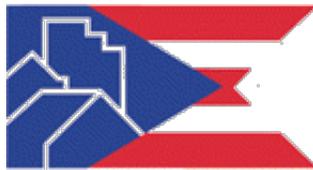
or call the hotel directly at 614/228-5050. If you want to make arrangements for a hospitality suite, please contact Patricia Huston, Manager, Renaissance Hotel at 614/233-7515.

Should you have any questions about the conference, please don't hesitate to contact Kent Scarrett, who will be handling exhibits for this year's conference. Kent can be reached at (614) 221-4349.

[Exhibitor Registration Form](#)

[Exhibitor Contract](#)

[Floorplan Availability](#)



# Ohio Municipal League

*Our Cities and Villages ★ Bringing Ohio to Life*

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# Ohio Municipal League

*Our Cities and Villages ★ Bringing Ohio to Life*

## 2012 OHIO MUNICIPAL LEAGUE 61<sup>st</sup> ANNUAL CONFERENCE

November 1-2, 2012 - Renaissance Columbus

### THURSDAY, NOVEMBER 1, 2012

8:00 a.m.                    **REGISTRATION \* EXHIBITS OPEN \* CONTINENTAL BREAKFAST**

8:00 a.m.                    **WOMEN IN GOVERNMENT BREAKFAST SESSION**

*Topic:                        Conflict Resolution Roundtable Discussion*

10:00 -11:30 a.m.        **OML GENERAL SESSION**

*Topics:                      -Panel Discussion on Managing Healthcare Costs  
                                  -Ohio Pension System Changes*

12:00 - 1:30 p.m..       **LUNCHEON   \*   ANNUAL BUSINESS MEETING**

*Featured Speaker*

1:30 -2:15 p.m.           **ICE CREAM BAR \*COFFEE \* PRIZES \* BALLOON ARTIST IN EXHIBIT AREA**

2:15 p.m.                   **OML INCOME TAX COMMITTEE MEETING**

2:15 - 3:15 p.m.           **4 CONCURRENT WORKSHOPS**

<i>Using Social Media Wisely</i>	<i>Federal Regulations *EPA  *Swimming Pools/ADA Compliance</i>	<i>Public/Private Partnerships on Wellness Issues</i>	<i>Special City Manager's Workshop</i>
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3:15-3:45- p.m.           **VISIT EXHIBITORS**

3:45 - 4:45 p.m

**4 CONCURRENT WORKSHOPS**

<i>MARCS System</i>	<i>City Council Session:</i> <i>*Shared Services</i> <i>*Ethics/Conflict of Interest</i>	<i>Village Council Session:</i> <i>*Village Personnel Practices</i>	<i>Fracking</i>
---------------------	--	--	-----------------

4:45 - 6:00 p.m. **RECEPTION IN EXHIBIT AREA**

***EVENING FREE***

**FRIDAY, NOVEMBER 2, 2012**

8:00 a.m. **REGISTRATION**

8:30 a.m. **BREAKFAST \* KEYNOTE SPEAKER**  
Topic: *Municipal Income Tax Uniformity: What's Happening*

9:30-11:30 a.m. **2 CONCURRENT WORKSHOPS**

<i>Special Session for Councilmembers:</i>  1. <i>Publication Requirements for Ordinances/Resolutions</i> 2. <i>Economic Development Tools</i>	<i>Workers Compensation Group Rating Pool</i>  <i>Safety Training</i> <i>(it is required for Pool participants to have 2 hours of training per year, this is offered to help fulfill those hours if you haven't met them)</i>
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9:30 a.m. -3:00 p.m. National League of Cities Leadership Training

**CHECK WEBSITE ([www.omloho.org](http://www.omloho.org))**

**FOR CURRENT AND/OR UPDATED INFORMATION!!**

**DELEGATE REGISTRATION**

Ohio Municipal League 61<sup>st</sup> Annual Conference  
November 1-2, 2012 \* The Columbus, A  
Renaissance Hotel

\_\_\_\_\_  
Name as it is to appear on badge

\_\_\_\_\_  
Title

\_\_\_\_\_  
Street Address

\_\_\_\_\_  
City/Village      State      Zip

\_\_\_\_\_  
Phone                      e-mail

**A first time conference delegate.**

**CITY REGISTRATION SPECIAL**

Register 6- get 1 free. For every six paid full registrations from one city, a seventh attendee is free. (Write "free" over seventh delegate fees section)

**VILLAGE REGISTRATION SPECIAL**

Register 3- get 1 free. For every three paid full registrations from one village, a fourth attendee is free. (Write "free" over fourth delegate fees section)

**REFUND POLICY**

No refunds will be made unless cancellation is received prior to October 25, 2012. No refunds will be made for "no shows."

**SPECIAL NEEDS**

Please inform the OML staff of any accessibility or dietary accommodations you may require.

**MAKE CHECKS PAYABLE & RETURN TO:**

Ohio Municipal League, 175 South Third St.,  
Suite 510, Columbus, Ohio 43215-7100  
You may fax registrations to 614/221-4390.

**CONFERENCE REGISTRATION FEES**

Please select the option which best fits your needs. The Women in Government Breakfast function is a separate purchase and not included in any of the OML packages.

**(Circle Choices)**

**FULL REGISTRATION**

Includes all functions on the agenda unless otherwise noted.

Member                      \$170.00  
Non-Member                \$225.00

**THURSDAY ONLY**

Includes continental breakfast, general session, workshops, lunch and reception in Exhibit area.

Member                      \$120.00  
Non-Member                \$175.00

**FRIDAY ONLY**

Includes continental breakfast, general session, and workshops.

Member                      \$65.00  
Non-Member                \$125.00

**Costs not included in Registration Options:**

Women in Government Breakfast  
Thursday, November 1

@\$10.00 \_\_\_\_\_

**Guest/Spouse Registration \$50.00**

Spouse/guest registration includes all meal functions.

\_\_\_\_\_  
Guest/Spouse name as it is to appear on badge.

Total Amount Enclosed: \$ \_\_\_\_\_

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## CITY OF NAPOLEON, OHIO

255 West Riverview Avenue • PO 151 • Napoleon, Ohio 43545-0151

Gregory J. Heath, Director of Finance/Clerk of Council  
phone (419) 599-1235 fax (419)-599-8393

Web Page: [www.napoleonohio.com](http://www.napoleonohio.com)

Email: [gheath@napoleonohio.com](mailto:gheath@napoleonohio.com)

DATE: September 17, 2012

TO: Members of City Council; Ronald A. Behm, Mayor;  
Dr. Jon A. Bisher, City Manager; Trevor M. Hayberger, City Law Director

FROM: Gregory J. Heath, Finance Director

SUBJECT: Official Approval in Minutes of Various – **2012 Financial Reports**

Listed below are General Financial Reports and Other Information currently included for your review and approval to be recorded in City Council minutes.

**Reports for your consideration, review and approval:**

• A- Payroll Summary Report by Department for the following periods:

1- Payroll for September 7, 2012 - \$227,544.92, YTD - \$4,191,772.58.

• B- Income Tax Revenue Reports for Month Ending:

1- Month Ending – 08/31/2012 - MTD - \$283,509.82, YTD \$2,607,620.07.

NOTE: Income Tax Receipts compared to the same period last year are running +1.06% ahead of the same period in prior year. Projected YTD Amount remains above original estimated budget.

• C- Interest Earnings Posted by Fund Report:

1- Month Ending – 08/31/2012 – MTD - \$48,233.58, YTD - \$244,839.11.

• D- Other Periodic Reports for Council Review and/or Approval:

- 1- Permissive Tax Stat. Report through 08/31/2012 – MTD - \$5,535.00; YTD - \$45,398.81.
- 2- BORMA P&C Loss & Claims Experience Analysis Reports through 08/31/2012.
- 3- BORMA Health Benefits, Renewal Rates and General Information.
- 4- Ohio Gas Energy Services, CEP Trans. - Pool #15 through 08/31/2012 - \$45,127.38.
- 5- Productive Portfolios, Inc., Weekly Newsletters on various Investment Issues.

I request a motion for the record to accept and approve the reports as presented. Thank you for your assistance, please call if you have any questions.

  
\_\_\_\_\_  
Gregory J. Heath, Finance Director/Clerk of Council

Attachments

PAYROLL SEPTEMBER 7, 2012

Department	Current Pay	Current Pay	Current Pay	YTD	YTD	YTD
	Regular	Overtime	Gross Pay	Regular	Overtime	Gross Pay
City Council/Legislative	\$0.00	\$0.00	\$0.00	\$16,321.41	\$0.00	\$16,321.41
Mayor/Executive	\$512.09	\$0.00	\$512.09	\$9,217.62	\$0.00	\$9,217.62
City Manager/Administration	\$6,435.34	\$16.88	\$6,452.22	\$115,019.67	\$16.88	\$115,036.55
Human Resource	\$2,750.88	\$0.00	\$2,750.88	\$49,515.85	\$0.00	\$49,515.85
Law Director/Administration	\$4,107.84	\$0.00	\$4,107.84	\$81,582.12	\$0.00	\$81,582.12
Finance/Administration	\$10,424.86	\$8.38	\$10,433.24	\$186,693.73	\$377.05	\$187,070.78
Finance/Income Tax Department	\$3,614.21	\$0.00	\$3,614.21	\$64,694.50	\$1,979.00	\$66,673.50
Finance/Utility Billing Collection	\$3,326.96	\$7.72	\$3,334.68	\$64,217.22	\$497.82	\$64,715.04
Management Information System	\$2,286.98	\$0.00	\$2,286.98	\$59,864.31	\$0.00	\$59,864.31
Engineering/City Engineer	\$6,847.60	\$183.83	\$7,031.43	\$130,068.92	\$2,522.40	\$132,591.32
Municipal Court/Judicial	\$13,272.94	\$11.51	\$13,284.45	\$237,781.17	\$42.13	\$237,823.30
Police Safety Services	\$41,552.54	\$1,708.90	\$43,261.44	\$756,145.46	\$25,659.07	\$781,804.53
Police Jag Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Fire/Safety Services	\$22,654.67	\$545.99	\$23,200.66	\$402,059.88	\$8,451.43	\$410,511.31
Building & Zoning	\$3,074.68	\$0.00	\$3,074.68	\$54,967.64	\$129.07	\$55,096.71
Parks/Administration	\$2,793.16	\$0.00	\$2,793.16	\$51,944.78	\$0.00	\$51,944.78
Recreation/Golf Operating	\$5,692.01	\$0.00	\$5,692.01	\$81,131.97	\$0.00	\$81,131.97
Recreation/Pool Operating	\$0.00	\$0.00	\$0.00	\$38,883.44	\$0.00	\$38,883.44
Recreation/ Programs	\$7,521.01	\$687.06	\$8,208.07	\$128,428.55	\$8,450.65	\$136,879.20
Cemetery/Grounds	\$2,256.68	\$51.88	\$2,308.56	\$38,161.19	\$1,839.30	\$40,000.49
Streets Maintenance	\$5,013.63	\$393.58	\$5,407.21	\$112,535.79	\$1,768.45	\$114,304.24
Ice & Snow Removal	\$0.00	\$0.00	\$0.00	\$1,915.20	\$3,498.06	\$5,413.26
Service Storm	\$414.96	\$0.00	\$414.96	\$10,017.61	\$134.14	\$10,151.75
Service/Buildings, Properties	\$4,093.77	\$125.08	\$4,218.85	\$69,513.41	\$1,072.64	\$70,586.05
Service/Central Garage	\$3,898.70	\$491.73	\$4,390.43	\$65,271.83	\$2,436.22	\$67,708.05
Electric/Distribution	\$29,838.94	\$895.76	\$30,734.70	\$519,386.47	\$19,504.32	\$538,890.79
Water Treatment Plant	\$8,846.87	\$0.00	\$8,846.87	\$182,415.13	\$2,314.57	\$184,729.70
Water Distribution System	\$9,772.78	\$192.60	\$9,965.38	\$178,507.52	\$5,837.22	\$184,344.74
Sewer WWT Plant Operations	\$10,180.10	\$95.26	\$10,275.36	\$198,545.63	\$3,881.89	\$202,427.52
Sewer (WWT) Collection System	\$1,066.83	\$0.00	\$1,066.83	\$19,765.33	\$0.00	\$19,765.33
Sewer Cleaning & Improvement	\$3,923.19	\$0.00	\$3,923.19	\$69,761.35	\$773.28	\$70,534.63
Sanitation Collection & Disposal	\$4,033.76	\$200.69	\$4,234.45	\$72,034.52	\$1,829.54	\$73,864.06
Sanitation Special Refuse Service	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Sanitation Yard Waste	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Sanitation Recycling Programs	\$1,586.25	\$133.84	\$1,720.09	\$29,775.54	\$2,612.69	\$32,388.23
<b>TOTAL GROSS PAY</b>	<b>\$221,794.23</b>	<b>\$5,750.69</b>	<b>\$227,544.92</b>	<b>\$4,096,144.76</b>	<b>\$95,627.82</b>	<b>\$4,191,772.58</b>
<b>TOTAL GROSS PAY 9-9-11</b>	<b>\$222,728.86</b>	<b>\$4,193.01</b>	<b>\$226,921.87</b>	<b>\$4,061,307.04</b>	<b>\$141,002.35</b>	<b>\$4,202,309.39</b>

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**INCOME TAX - MONTHLY RECEIPT SUMMARY**

Income Tax By Source	PERIOD ENDING - AUGUST 31, 2012							
	2008 Year-to-date	2009 Year-to-date	2010 Year-to-date	2011 Year-to-date	2012 Month-to-date	2012 Year-to-date	2012 to 2011 Year \$ Chg.	2012 to 2011 Year % Chg.
<b>January</b>								
Resident	37,582.00	35,258.36	31,369.02	41,162.43	29,466.96	29,466.96	-11,695.47	-28.41%
Business	28,722.76	7,403.12	11,479.31	25,775.18	19,828.63	19,828.63	-5,946.55	-23.07%
Withholding	<u>329,232.37</u>	<u>283,614.89</u>	<u>268,431.97</u>	<u>372,637.36</u>	<u>423,851.02</u>	<u>423,851.02</u>	<u>51,213.66</u>	<u>13.74%</u>
Total YTD-Jan->	395,537.13	326,276.37	311,280.30	439,574.97	473,146.61	473,146.61	33,571.64	7.64%
% Coll.YTD->	<u>14.09%</u>	<u>11.23%</u>	<u>9.21%</u>	<u>12.73%</u>	Avg.08,10,11->	<u>12.01%</u>		
<b>February</b>								
Resident	65,199.29	58,554.51	58,395.69	60,731.65	39,820.80	69,287.76	8,556.11	14.09%
Business	38,440.11	22,530.75	19,053.58	29,914.64	4,007.56	23,836.19	-6,078.45	-20.32%
Withholding	<u>553,727.95</u>	<u>545,726.96</u>	<u>587,194.47</u>	<u>667,057.70</u>	<u>278,827.12</u>	<u>702,678.14</u>	<u>35,620.44</u>	<u>5.34%</u>
Total YTD-Feb->	657,367.35	626,812.22	664,643.74	757,703.99	322,655.48	795,802.09	38,098.10	5.03%
% Coll.YTD->	<u>23.41%</u>	<u>21.58%</u>	<u>19.67%</u>	<u>21.94%</u>	Avg.08,10,11->	<u>21.67%</u>		
<b>March</b>								
Resident	104,786.65	97,967.05	106,209.99	130,398.79	47,495.52	116,783.28	-13,615.51	-10.44%
Business	66,208.12	54,825.10	66,550.48	69,145.47	34,681.69	58,517.88	-10,627.59	-15.37%
Withholding	<u>590,702.89</u>	<u>583,364.53</u>	<u>634,016.92</u>	<u>755,047.87</u>	<u>60,541.65</u>	<u>763,219.79</u>	<u>8,171.92</u>	<u>1.08%</u>
Total YTD-Mar->	761,697.66	736,156.68	806,777.39	954,592.13	142,718.86	938,520.95	-16,071.18	-1.68%
% Coll.YTD->	<u>27.13%</u>	<u>25.34%</u>	<u>23.88%</u>	<u>27.64%</u>	Avg.08,10,11->	<u>26.22%</u>		
<b>April</b>								
Resident	256,578.30	273,347.87	316,779.65	336,455.06	212,693.82	329,477.10	-6,977.96	-2.07%
Business	117,309.65	97,681.98	156,401.68	159,391.23	56,489.14	115,007.02	-44,384.21	-27.85%
Withholding	<u>905,365.65</u>	<u>838,223.18</u>	<u>947,745.36</u>	<u>1,019,570.86</u>	<u>294,937.56</u>	<u>1,058,157.35</u>	<u>38,586.49</u>	<u>3.78%</u>
Total YTD-Apr->	1,279,253.60	1,209,253.03	1,420,926.69	1,515,417.15	564,120.52	1,502,641.47	-12,775.68	-0.84%
% Coll.YTD->	<u>45.56%</u>	<u>41.62%</u>	<u>42.06%</u>	<u>43.88%</u>	Avg.08,10,11->	<u>43.83%</u>		
<b>May</b>								
Resident	266,860.52	283,196.73	324,312.93	346,648.57	9,380.67	338,857.77	-7,790.80	-2.25%
Business	119,163.26	98,790.74	165,195.25	184,289.78	12,865.79	127,872.81	-56,416.97	-30.61%
Withholding	<u>1,071,523.75</u>	<u>1,017,482.81</u>	<u>1,184,986.59</u>	<u>1,269,543.71</u>	<u>313,274.98</u>	<u>1,371,432.33</u>	<u>101,888.62</u>	<u>8.03%</u>
Total YTD-May->	1,457,547.53	1,399,470.28	1,674,494.77	1,800,482.06	335,521.44	1,838,162.91	37,680.85	2.09%
% Coll.YTD->	<u>51.91%</u>	<u>48.17%</u>	<u>49.56%</u>	<u>52.13%</u>	Avg.08,10,11->	<u>51.20%</u>		
<b>June</b>								
Resident	282,143.06	299,380.38	339,884.37	369,450.95	26,407.52	365,265.29	-4,185.66	-1.13%
Business	152,980.35	125,254.40	205,576.26	222,328.68	16,480.27	144,353.08	-77,975.60	-35.07%
Withholding	<u>1,089,949.11</u>	<u>1,057,156.83</u>	<u>1,270,543.95</u>	<u>1,350,433.44</u>	<u>98,116.17</u>	<u>1,469,548.50</u>	<u>119,115.06</u>	<u>8.82%</u>
Total YTD-June->	1,525,072.52	1,481,791.61	1,816,004.58	1,942,213.07	141,003.96	1,979,166.87	36,953.80	1.90%
% Coll.YTD->	<u>54.31%</u>	<u>51.01%</u>	<u>53.75%</u>	<u>56.24%</u>	Avg.08,10,11->	<u>54.77%</u>		

**INCOME TAX - MONTHLY RECEIPT SUMMARY**

**PERIOD ENDING - AUGUST 31, 2012**

Income Tax By Source	2008	2009	2010	2011	2012		2012 to 2011 Year \$ Chg.	2012 to 2011 Year % Chg.	
	Year-to-date	Year-to-date	Year-to-date	Year-to-date	Month-to-date	Year-to-date			
<b>July</b>									
Resident	311,569.73	333,538.19	367,969.83	394,449.11	23,373.81	388,639.10	-5,810.01	-1.47%	
Business	159,873.72	142,604.64	212,145.72	232,761.24	5,655.00	150,008.08	-82,753.16	-35.55%	
Withholding	1,370,638.84	1,328,503.09	1,548,311.51	1,666,410.99	315,914.57	1,785,463.07	119,052.08	7.14%	
Total YTD-July->	1,842,082.29	1,804,645.92	2,128,427.06	2,293,621.34	344,943.38	2,324,110.25	30,488.91	1.33%	
% Coll. YTD->	65.60%	62.12%	63.00%	66.41%	Avg. 08,10,11->		65.00%		
<b>August</b>									
Resident	324,829.31	347,500.55	400,557.84	416,798.45	8,928.63	397,567.73	-19,230.72	-4.61%	
Business	172,333.97	145,875.38	237,406.72	234,360.24	16,931.88	166,939.96	-67,420.28	-28.77%	
Withholding	1,607,887.48	1,469,601.94	1,835,676.46	1,929,147.75	257,649.31	2,043,112.38	113,964.63	5.91%	
Total YTD-Aug->	2,105,050.76	1,962,977.87	2,473,641.02	2,580,306.44	283,509.82	2,607,620.07	27,313.63	1.06%	
% Coll. YTD->	74.97%	67.57%	73.22%	74.71%	Avg. 08,10,11->		74.30%		
<b>September</b>									
Resident	344,055.77	364,505.27	416,448.70	440,416.00	0.00	397,567.73	-42,848.27	-9.73%	
Business	203,032.44	172,797.85	276,347.39	298,577.32	0.00	166,939.96	-131,637.36	-44.09%	
Withholding	1,642,791.34	1,549,751.74	1,882,288.15	1,937,564.99	0.00	2,043,112.38	105,547.39	5.45%	
Total YTD-Sep->	2,189,879.55	2,087,054.86	2,575,084.24	2,676,558.31	0.00	2,607,620.07	-68,938.24	-2.58%	
% Coll. YTD->	77.99%	71.84%	76.22%	77.50%	Avg. 08,10,11->		77.24%		
<b>October</b>									
Resident	374,616.20	402,157.03	457,761.80	471,523.99	0.00	397,567.73	-73,956.26	-15.68%	
Business	236,121.44	224,687.89	293,349.98	307,595.28	0.00	166,939.96	-140,655.32	-45.73%	
Withholding	1,911,688.85	1,830,232.44	2,187,656.72	2,332,018.82	0.00	2,043,112.38	-288,906.44	-12.39%	
Tot. YTD-Oct->	2,522,426.49	2,457,077.36	2,938,768.50	3,111,138.09	0.00	2,607,620.07	-503,518.02	-16.18%	
% Coll. YTD->	89.83%	84.58%	86.98%	90.08%	Avg. 08,10,11->		88.96%		
<b>November</b>									
Resident	379,077.22	412,369.42	466,629.04	482,895.98	0.00	397,567.73	-85,328.25	-17.67%	
Business	242,399.04	231,399.76	302,754.26	311,602.75	0.00	166,939.96	-144,662.79	-46.43%	
Withholding	2,134,370.87	2,117,623.26	2,483,574.76	2,613,713.06	0.00	2,043,112.38	-570,600.68	-21.83%	
Total YTD-Nov->	2,755,847.13	2,761,392.44	3,252,958.06	3,408,211.79	0.00	2,607,620.07	-800,591.72	-23.49%	
% Coll. YTD->	98.14%	95.05%	96.28%	98.68%	Avg. 08,10,11->		97.70%		
<b>December</b>									
Resident	397,277.99	429,056.10	482,587.57	499,910.62	0.00	397,567.73	-102,342.89	-20.47%	
Business	269,754.83	263,809.01	366,725.85	333,368.66	0.00	166,939.96	-166,428.70	-49.92%	
Withholding	2,140,997.25	2,212,313.44	2,529,184.31	2,620,421.83	0.00	2,043,112.38	-577,309.45	-22.03%	
Total YTD-Dec->	2,808,030.07	2,905,178.55	3,378,497.73	3,453,701.11	0.00	2,607,620.07	-846,081.04	-24.50%	
% Coll. YTD->	100.00%	100.00%	100.00%	100.00%	Avg. 08,10,11->		100.00%		
<b>2012 Projected Income Tax Using Average Collection % through August, 2012 -&gt;</b>					<b>\$ 3,509,583</b>				
<b>NOTE: Trending Up about 1.0% when compared to prior year YTD.</b>							<b>1.06%</b>		
<b>Original Annual Estimate used in 2012 Budget is \$3,300,000, best final estimate in October.</b>									

(BI)

**INCOME TAX - MONTHLY RECEIPT SUMMARY**

(B1)

PERIOD ENDING - AUGUST 31, 2012				2011	2012	12 to 11	2010	2012	12 to 10	2009	2012	12 to 09
Income Tax Collected by %	In.Tax % Levy	2012 MTD	2012 YTD	YTD	Cur.Year \$ Inc./(Dec)	% Inc./(Dec)	YTD	Cur.Year \$ Inc./(Dec)	% Inc./(Dec)	YTD	Cur.Year \$ Inc./(Dec)	% Inc./(Dec)
<b>January</b>												
Income Tax @	1.00%	316,058.00	316,058.00	294,211.56	21,846.44	7.43%	228,610.01	87,447.99	38.25%	271,886.00	44,172.00	16.25%
Voted Rec. Tax @	0.20%	63,211.15	63,211.15	58,825.46	4,385.69	7.46%	45,720.00	17,491.15	38.26%	54,390.37	8,820.78	16.22%
Voted GF Tax @	0.30%	93,877.46	93,877.46	86,537.95	7,339.51	8.48%	36,950.29	56,927.17	154.06%	0.00	93,877.46	100.00%
<b>Total YTD-Jan-&gt;</b>	<b>1.50%</b>	<b>473,146.61</b>	<b>473,146.61</b>	<b>439,574.97</b>	<b>33,571.64</b>	<b>7.64%</b>	<b>311,280.30</b>	<b>161,866.31</b>	<b>52.00%</b>	<b>326,276.37</b>	<b>146,870.24</b>	<b>45.01%</b>
<b>February</b>												
Income Tax @	1.00%	215,916.49	531,974.49	506,858.38	25,116.11	4.96%	493,823.45	38,151.04	7.73%	522,322.39	9,652.10	1.85%
Voted Rec. Tax @	0.20%	43,182.84	106,393.99	101,342.36	5,051.63	4.98%	98,763.04	7,630.95	7.73%	104,489.83	1,904.16	1.82%
Voted GF Tax @	0.30%	63,556.15	157,433.61	149,503.25	7,930.36	5.30%	72,057.25	85,376.36	118.48%	0.00	157,433.61	100.00%
<b>Total YTD-Feb-&gt;</b>	<b>1.50%</b>	<b>322,655.48</b>	<b>795,802.09</b>	<b>757,703.99</b>	<b>38,098.10</b>	<b>5.03%</b>	<b>664,643.74</b>	<b>131,158.35</b>	<b>19.73%</b>	<b>626,812.22</b>	<b>168,989.87</b>	<b>26.96%</b>
<b>March</b>												
Income Tax @	1.00%	94,991.42	626,965.91	639,456.96	-12,491.05	-1.95%	593,567.61	33,398.30	5.63%	613,439.04	13,526.87	2.21%
Voted Rec. Tax @	0.20%	19,127.98	125,521.97	127,855.02	-2,333.05	-1.82%	118,708.73	6,813.24	5.74%	122,717.64	2,804.33	2.29%
Voted GF Tax @	0.30%	28,599.46	186,033.07	187,280.15	-1,247.08	-0.67%	94,501.05	91,532.02	96.86%	0.00	186,033.07	100.00%
<b>Total YTD-Mar-&gt;</b>	<b>1.50%</b>	<b>142,718.86</b>	<b>938,520.95</b>	<b>954,592.13</b>	<b>-16,071.18</b>	<b>-1.68%</b>	<b>806,777.39</b>	<b>131,743.56</b>	<b>16.33%</b>	<b>736,156.68</b>	<b>202,364.27</b>	<b>27.49%</b>
<b>April</b>												
Income Tax @	1.00%	376,427.96	1,003,393.87	1,013,820.01	-10,426.14	-1.03%	1,023,294.80	-19,900.93	-1.94%	1,007,670.03	-4,276.16	-0.42%
Voted Rec. Tax @	0.20%	75,285.43	200,807.40	202,705.97	-1,898.57	-0.94%	204,640.03	-3,832.63	-1.87%	201,583.00	-775.60	-0.38%
Voted GF Tax @	0.30%	112,407.13	298,440.20	298,891.18	-450.98	-0.15%	192,991.86	105,448.34	54.64%	0.00	298,440.20	100.00%
<b>Total YTD-Apr-&gt;</b>	<b>1.50%</b>	<b>564,120.52</b>	<b>1,502,641.47</b>	<b>1,515,417.16</b>	<b>-12,775.69</b>	<b>-0.84%</b>	<b>1,420,926.69</b>	<b>81,714.78</b>	<b>5.75%</b>	<b>1,209,253.03</b>	<b>293,388.44</b>	<b>24.26%</b>
<b>May</b>												
Income Tax @	1.00%	223,900.71	1,227,294.58	1,204,210.18	23,084.40	1.92%	1,193,801.53	33,493.05	2.81%	1,166,178.02	61,116.56	5.24%
Voted Rec. Tax @	0.20%	44,780.08	245,587.48	240,772.86	4,814.62	2.00%	238,732.08	6,855.40	2.87%	233,292.26	12,295.22	5.27%
Voted GF Tax @	0.30%	66,840.65	365,280.85	355,499.02	9,781.83	2.75%	241,961.16	123,319.69	50.97%	0.00	365,280.85	100.00%
<b>Total YTD-May-&gt;</b>	<b>1.50%</b>	<b>335,521.44</b>	<b>1,838,162.91</b>	<b>1,800,482.06</b>	<b>37,680.85</b>	<b>2.09%</b>	<b>1,674,494.77</b>	<b>163,668.14</b>	<b>9.77%</b>	<b>1,399,470.28</b>	<b>438,692.63</b>	<b>31.35%</b>
<b>June</b>												
Income Tax @	1.00%	94,229.00	1,321,523.58	1,299,236.51	22,287.07	1.72%	1,291,431.02	30,092.56	2.33%	1,234,776.28	86,747.30	7.03%
Voted Rec. Tax @	0.20%	18,845.63	264,433.11	259,772.84	4,660.27	1.79%	258,254.10	6,179.01	2.39%	247,015.33	17,417.78	7.05%
Voted GF Tax @	0.30%	27,929.33	393,210.18	383,203.72	10,006.46	2.61%	266,319.46	126,890.72	47.65%	0.00	393,210.18	100.00%
<b>Total YTD-June-&gt;</b>	<b>1.50%</b>	<b>141,003.96</b>	<b>1,979,166.87</b>	<b>1,942,213.07</b>	<b>36,953.80</b>	<b>1.90%</b>	<b>1,816,004.58</b>	<b>163,162.29</b>	<b>8.98%</b>	<b>1,481,791.61</b>	<b>497,375.26</b>	<b>33.57%</b>

**INCOME TAX - MONTHLY RECEIPT SUMMARY**

(BI)

PERIOD ENDING - AUGUST 31, 2012				2012		12 to 11	2012		12 to 10	2012		12 to 09
Income Tax Collected by %	In.Tax % Levy	2012 MTD	2012 YTD	2011 YTD	Cur.Year \$ Inc./(Dec)	% Inc./(Dec)	2010 YTD	Cur.Year \$ Inc./(Dec)	% Inc./(Dec)	2009 YTD	Cur.Year \$ Inc./(Dec)	% Inc./(Dec)
<b>July</b>												
Income Tax @	1.00%	230,552.77	1,552,076.35	1,534,246.55	17,829.80	1.16%	1,502,039.01	50,037.34	3.33%	1,503,810.68	48,265.67	3.21%
Voted Rec. Tax @	0.20%	46,110.45	310,543.56	306,761.09	3,782.47	1.23%	300,364.56	10,179.00	3.39%	300,835.24	9,708.32	3.23%
Voted GF Tax @	0.30%	68,280.16	461,490.34	452,613.70	8,876.64	1.96%	326,023.49	135,466.85	41.55%	0.00	461,490.34	100.00%
<b>Total YTD-July-&gt;</b>	<b>1.50%</b>	<b>344,943.38</b>	<b>2,324,110.25</b>	<b>2,293,621.34</b>	<b>30,488.91</b>	<b>1.33%</b>	<b>2,128,427.06</b>	<b>195,683.19</b>	<b>9.19%</b>	<b>1,804,645.92</b>	<b>519,464.33</b>	<b>28.78%</b>
<b>August</b>												
Income Tax @	1.00%	189,345.86	1,741,422.21	1,725,937.68	15,484.53	0.90%	1,733,345.66	8,076.55	0.47%	1,635,748.55	105,673.66	6.46%
Voted Rec. Tax @	0.20%	37,869.05	348,412.61	345,088.30	3,324.31	0.96%	346,612.74	1,799.87	0.52%	327,229.32	21,183.29	6.47%
Voted GF Tax @	0.30%	56,294.91	517,785.25	509,280.46	8,504.79	1.67%	393,682.62	124,102.63	31.52%	0.00	517,785.25	100.00%
<b>Total YTD-Aug-&gt;</b>	<b>1.50%</b>	<b>283,509.82</b>	<b>2,607,620.07</b>	<b>2,580,306.44</b>	<b>27,313.63</b>	<b>1.06%</b>	<b>2,473,641.02</b>	<b>133,979.05</b>	<b>5.42%</b>	<b>1,962,977.87</b>	<b>644,642.20</b>	<b>32.84%</b>
<b>September</b>												
Income Tax @	1.00%	0.00	1,741,422.21	1,790,745.37	-49,323.16	-2.75%	1,800,036.99	-58,614.78	-3.26%	1,739,141.83	2,280.38	0.13%
Voted Rec. Tax @	0.20%	0.00	348,412.61	358,046.38	-9,633.77	-2.69%	359,946.64	-11,534.03	-3.20%	347,913.03	499.58	0.14%
Voted GF Tax @	0.30%	0.00	517,785.25	527,766.56	-9,981.31	-1.89%	415,100.61	102,684.64	24.74%	0.00	517,785.25	100.00%
<b>Total YTD-Sep-&gt;</b>	<b>1.50%</b>	<b>0.00</b>	<b>2,607,620.07</b>	<b>2,676,558.31</b>	<b>-68,938.24</b>	<b>-2.58%</b>	<b>2,575,084.24</b>	<b>32,535.83</b>	<b>1.26%</b>	<b>2,087,054.86</b>	<b>520,565.21</b>	<b>24.94%</b>
<b>October</b>												
Income Tax @	1.00%	0.00	1,741,422.21	2,081,047.62	-339,625.41	-16.32%	2,044,712.45	-303,290.24	-14.83%	1,970,915.69	-229,493.48	-11.64%
Voted Rec. Tax @	0.20%	0.00	348,412.61	416,089.97	-67,677.36	-16.27%	408,868.44	-60,455.83	-14.79%	394,245.93	-45,833.32	-11.63%
Voted GF Tax @	0.30%	0.00	517,785.25	614,000.50	-96,215.25	-15.67%	485,187.61	32,597.64	6.72%	91,915.74	425,869.51	463.33%
<b>Total YTD-Oct-&gt;</b>	<b>1.50%</b>	<b>0.00</b>	<b>2,607,620.07</b>	<b>3,111,138.09</b>	<b>-503,518.02</b>	<b>-16.18%</b>	<b>2,938,768.50</b>	<b>-331,148.43</b>	<b>-11.27%</b>	<b>2,457,077.36</b>	<b>150,542.71</b>	<b>6.13%</b>
<b>November</b>												
Income Tax @	1.00%	0.00	1,741,422.21	2,279,712.37	-538,290.16	-23.61%	2,255,740.76	-514,318.55	-22.80%	2,174,912.26	-433,490.05	-19.93%
Voted Rec. Tax @	0.20%	0.00	348,412.61	455,811.40	-107,398.79	-23.56%	451,062.23	-102,649.62	-22.76%	435,033.85	-86,621.24	-19.91%
Voted GF Tax @	0.30%	0.00	517,785.25	672,688.02	-154,902.77	-23.03%	546,155.07	-28,369.82	-5.19%	151,446.33	366,338.92	241.89%
<b>Total YTD-Nov-&gt;</b>	<b>1.50%</b>	<b>0.00</b>	<b>2,607,620.07</b>	<b>3,408,211.79</b>	<b>-800,591.72</b>	<b>-23.49%</b>	<b>3,252,958.06</b>	<b>-645,337.99</b>	<b>-19.84%</b>	<b>2,761,392.44</b>	<b>-153,772.37</b>	<b>-5.57%</b>
<b>December</b>												
Income Tax @	1.00%	0.00	1,741,422.21	2,310,531.18	-569,108.97	-24.63%	2,340,175.00	-598,752.79	-25.59%	2,271,446.75	-530,024.54	-23.33%
Voted Rec. Tax @	0.20%	0.00	348,412.61	461,973.62	-113,561.01	-24.58%	467,944.47	-119,531.86	-25.54%	454,335.43	-105,922.82	-23.31%
Voted GF Tax @	0.30%	0.00	517,785.25	681,196.31	-163,411.06	-23.99%	570,378.26	-52,593.01	-9.22%	179,396.37	338,388.88	188.63%
<b>Total YTD-Dec-&gt;</b>	<b>1.50%</b>	<b>0.00</b>	<b>2,607,620.07</b>	<b>3,453,701.11</b>	<b>-846,081.04</b>	<b>-24.50%</b>	<b>3,378,497.73</b>	<b>-770,877.66</b>	<b>-22.82%</b>	<b>2,905,178.55</b>	<b>-297,558.48</b>	<b>-10.24%</b>

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Account.....	Description.....	Est Revenue...	MTD Receipts..	YTD Receipts..	Unc Balance...	% Remain
170.0000.41010	IN. TAX/WITHHOLDING (1.0% GF)	1,635,760.00	171,766.26	1,362,948.84	272,811.16	16.68
170.0000.41020	IN. TAX/INDIVIDUAL (1.0% GF)	330,650.00	6,282.18	268,269.09	62,380.91	18.87
170.0000.41030	IN. TAX/BUSINESS (1.0% GF)	242,020.00	11,297.42	110,204.28	131,815.72	54.46
170.0000.41040	IN. TAX/WITHHOLDING (0.2% REC)	326,570.00	34,353.26	272,693.48	53,876.52	16.50
170.0000.41050	IN. TAX/INDIVIDUAL (0.2% REC)	66,030.00	1,256.31	53,666.32	12,363.68	18.72
170.0000.41060	IN. TAX/BUSINESS (0.2% REC)	48,320.00	2,259.48	22,052.81	26,267.19	54.36
170.0000.41070	IN. TAX/WITHHOLDING (0.3% GF)	512,480.00	51,529.79	407,470.05	105,009.95	20.49
170.0000.41080	IN. TAX/INDIVIDUAL (0.3% GF)	70,890.00	1,390.14	75,502.32	-4,612.32	-6.51
170.0000.41090	IN. TAX/BUSINESS (0.3% GF)	67,280.00	3,374.98	34,812.88	32,467.12	48.26
170.0000.47000	GENERAL-MISCELLANEOUS REVENUES	0.00	0.00	0.00	0.00	0.00
** 170 MUNICIPAL INCOME TAX FUND		3,300,000.00	283,509.82	2,607,620.07	692,379.93	
***		3,300,000.00	283,509.82	2,607,620.07	692,379.93	

AUGUST 2012 MTD

AUGUST 2012 YTD

189,345.86

1,741,422.21

37,869.05

348,412.61

56,294.91

517,785.25

283,509.82

2,607,620.07

Fund Trans / 22142

170.9900.59410 100. . 49910 = 145,359.55  
 170.9900.59510 220. . 49910 = 37,869.05  
 170.9900.59610 400. . 49910 = 89,091.33

171,766.26 +  
 6,282.18 +  
 11,297.42 +  
 169,345.86 T  
 51,529.79 +  
 1,390.14 +  
 3,374.98 +  
 56,294.91 T  
 189,345.86 +  
 55,294.91 +  
 245,640.77 T  
 54,559.26 +  
 1,256.31 +  
 2,259.48 +  
 27,869.05 T  
 283,640.77 +  
 11,189.89 -  
 234,450.88 T  
 234,450.88 x  
 0.62 =  
 145,359.55 \*  
 234,450.88 x  
 0.38 =  
 89,091.33 \*  
 145,359.55 +  
 89,091.33 +  
 234,450.88 S  
 37,869.05 +  
 272,510.93 S  
 11,189.89 +  
 233,509.82 S

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Trans#	Expense Acct	Revenue Acct	---Amount---	---Date---	Remark
22142001	170.9900.59410	100.0000.49910	145359.55	08-31-2012	Reference: FUND TRANS
	170.9900.59510	220.0000.49910	37869.05		INCOME TAX TRANSFER FOR
	170.9900.59610	400.0000.49910	89091.33		AUGUST 2012
	Total:		272319.93		

Batch 22142 TOTAL: 272319.93

Fund Transfer Distribution

Expense Account	TR-TO	Revenue Account	---Amount---	Revenue Account	---Amount---
170.9900.59410	100 GENERAL FUND (INC TA	100.0000.49910	145359.55	100.0000.49910	145359.55
170.9900.59510	220 RECREATION FUND (INC	220.0000.49910	37869.05	220.0000.49910	37869.05
170.9900.59610	400 CIP FUND (INC TAX)	400.0000.49910	89091.33	400.0000.49910	89091.33
			<u>272319.93</u>		<u>272319.93</u>

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2012 - FISCAL POSTING YEAR ->		AUGUST			
FUND NO.	INTEREST ALLOCATION - BY FUND Ordinance 116-97, Passed 12/29/97 FUND DESCRIPTION INTEREST EARNED FOR MONTH LISTED -->	BOOK BALANCE BY FUND 1ST OF MONTH	PERCENT (%) OF FUND BALANCE "+" GREATER > "0"	TOTAL INTEREST RECEIVED IN MONTH \$48,233.58	TOTAL YTD INTEREST RECEIVED 2012 \$244,839.11
<b>FUNDS ALLOCATING INTEREST TO - 100 GENERAL FUND:</b>					
100	General Fund	\$936,835.94	4.4898%	\$2,165.59	\$13,440.76
147	Unclaimed Monies Fund	\$4,775.37	0.0229%	\$11.05	\$55.83
170	Municipal Income Tax Fund	\$15,000.00	0.0719%	\$34.68	\$275.17
180	KWH Tax Collection Fund	\$187,720.87	0.8997%	\$433.96	\$665.74
195	Law Library Fund	-\$10.00	0.0000%	\$0.00	\$0.00
210	EMS Transport Service Fund	\$211,405.93	1.0132%	\$488.70	\$2,358.62
223	Special Events Fund	\$16,872.08	0.0809%	\$39.02	\$93.93
227	Napoleon Cemetery Trust Fund	\$69,575.38	0.3334%	\$160.81	\$881.80
240	Hotel/Motel (Lodge) Tax Fund	\$10,778.00	0.0517%	\$24.94	\$138.07
243	Fire Loss Claims Fund	\$0.00	0.0000%	\$0.00	\$29.06
261	CDBG Program Income Fund	\$30,546.20	0.1464%	\$70.61	\$386.52
277	Probation Officer Grant Fund	\$12,648.28	0.0606%	\$29.23	\$91.80
278	Court Special Projects Fund	\$228,982.65	1.0974%	\$529.32	\$2,773.42
279	Handicap Parking Fines Fund	\$1,100.00	0.0053%	\$2.56	\$13.96
280	Certified Police Training Fund	\$3,280.00	0.0157%	\$7.57	\$41.41
281	Indigent Drivers Interlock/Alcohol Rehab. Fund	\$19,591.76	0.0939%	\$45.29	\$229.36
290	Police Pension Fund	\$49,417.90	0.2368%	\$114.22	\$539.34
291	Fire Pension Fund	\$25,304.63	0.1213%	\$58.51	\$271.80
300	General Bond Retirement Fund	\$64,608.49	0.3096%	\$149.33	\$267.81
400	Capital Improvement Fund	\$829,452.01	3.9752%	\$1,917.38	\$11,576.21
401	Capital Improvement Funding Reserve Fund	\$136,250.00	0.6530%	\$314.97	\$1,224.63
435	Clairmont Avenue Improvement Project Fund	\$14,938.98	0.0716%	\$34.54	\$141.94
438	Scott Street Improvement Project Fund	\$836,032.08	4.0067%	\$1,932.57	\$2,338.46
439	Haley Ave I & I Reduction Project Fund	-\$14,914.93	0.0000%	\$0.00	\$165.53
440	Stevenson Street Improvement Project Fund	\$8,126.33	0.0389%	\$18.76	\$159.67
500	Electric Revenue Fund	\$1,927,113.05	9.2357%	\$4,454.71	\$29,129.33
580	Meter Deposit Fund	\$385,811.36	1.8490%	\$891.84	\$4,767.32
600	Central Garage Rotary Fund	\$59,712.46	0.2862%	\$138.04	\$166.77
<b>Sub Total - Funds - Interest to 100 General Fd.</b>		<b>\$6,070,954.82</b>	<b>29.1668%</b>	<b>\$14,068.20</b>	<b>\$72,104.26</b>
<b>ALLOCATING INTEREST DIRECTLY TO FUNDS AS LISTED:</b>					
200	Street (SCM&R) Fund	\$135,166.91	0.6478%	\$312.46	\$1,630.55
201	State Highway Fund	\$21,557.29	0.1033%	\$49.83	\$361.74
202	Municipal (50%) MV License Tax Fund	\$32,857.82	0.1575%	\$75.97	\$462.67
203	Municipal(100%) MV License Tax Fund	\$374,360.25	1.7941%	\$865.36	\$5,337.02
204	County MV License Tax Permissive Tax Fund	\$29,869.71	0.1432%	\$69.07	\$397.06
220	Recreation Fund	\$82,667.91	0.3962%	\$191.10	\$1,568.89
230	Economic Development Fund	\$67,328.93	0.3227%	\$155.65	\$951.70
242	Fire Equipment Fund	\$450,342.24	2.1583%	\$1,041.03	\$4,913.23
270	Indigent Drivers Alcohol Treatment Fund	\$51,359.36	0.2461%	\$118.70	\$583.88
271	Law Enforcement & Education Fund	\$4,373.01	0.0210%	\$10.13	\$60.34
272	Court Computerization Fund	\$36,150.09	0.1733%	\$83.59	\$423.53
273	Law Enforcement Trust Fund	\$1,695.36	0.0081%	\$3.91	\$21.26
274	Mandatory Drug Fine Fund	\$17,909.45	0.0858%	\$41.38	\$218.39
275	Municipal Probation Service Fund	\$11,336.10	0.0543%	\$26.19	\$119.15
310	SA Bond Retirement Fund	\$695,656.12	3.3339%	\$1,608.06	\$8,602.92
501	Electric Depreciation and Reserve Fund	\$489,722.82	2.3470%	\$1,132.04	\$6,152.90
502	Electric Replacement & Improvement Fund	\$451,419.14	2.1634%	\$1,043.49	\$5,355.57
503	Electric Development Fund	\$4,159,755.12	19.9357%	\$9,615.70	\$46,794.70
510	Water Revenue Fund	\$220,551.78	1.0570%	\$509.83	\$5,325.52
511	Water Depreciation and Reserve Fund	\$180,612.92	0.8656%	\$417.51	\$2,513.37
512	Water Debt Reserve Fund	\$293,120.36	1.4048%	\$677.59	\$1,861.04
513	Water OWDA Bond Retirement Fund	\$45,364.27	0.2174%	\$104.86	\$257.79
514	Water Tower Painting & Maintenance Fund	\$70,957.51	0.3401%	\$164.04	\$891.58
519	Water Plant Improvement & Renovation Fund	\$1,794,100.00	8.5983%	\$4,147.27	\$4,147.27
520	Sewer (WWT) Revenue Fund	\$1,582,539.77	7.5844%	\$3,658.23	\$39,487.26
521	Sewer (WWT) Depreciation and Reserve Fund	\$1,622,052.14	7.7737%	\$3,749.53	\$14,709.62
522	Sewer (WWT) Debt Reserve Fund	\$1,094,435.72	5.2451%	\$2,529.90	\$11,217.63
523	OWDA SA Debt Retirement Fund	\$140,191.25	0.6719%	\$324.08	\$938.18
530	WWT EQ Basin Project Fund	\$0.00	0.0000%	\$0.00	\$0.00
560	Sanitation (Refuse) Revenue Fund	\$363,630.74	1.7427%	\$840.57	\$6,003.82
561	Sanitation (Refuse) Depreciation and Reserve Fund	\$258,874.35	1.2408%	\$598.31	\$1,426.27
<b>Sub Total - Funds - Interest Credited to Listed Funds</b>		<b>\$14,779,958.44</b>	<b>70.8335%</b>	<b>\$34,165.38</b>	<b>\$172,734.85</b>
<b>NET TOTAL - ALL INCLUDED FUNDS</b>		<b>\$20,850,913.26</b>	<b>100.0003%</b>	<b>\$48,233.58</b>	<b>\$244,839.11</b>
FUND BALANCE > "0"		\$20,865,838.19			
FUND BALANCE < "0"		-\$14,924.93			

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2012 - FISCAL POSTING YEAR ->		AUGUST			
FUND NO.	INTEREST ALLOCATION - BY FUND Ordinance 116-97, Passed 12/29/97 FUND DESCRIPTION	BOOK BALANCE BY FUND 1ST OF MONTH	PERCENT (%) OF FUND BALANCE "+" GREATER > "0"	TOTAL INTEREST RECEIVED IN MONTH	TOTAL YTD INTEREST RECEIVED 2012
	INTEREST EARNED FOR MONTH LISTED -->			\$48,233.58	\$244,839.11
<b>FUNDS EXCLUDED FROM INTEREST ALLOCATION:</b>					
231	CDBG ED Downtown Revitalization Grant Fund	\$92.00			
260	CDBG Chis & Chip Grants Program Fund	\$7,753.70			
276	Law Enforcement OT Grant Fund	\$15,670.25			
295	IRS 125 Employee Benefits Fund	\$9,506.05			
	<b>NET TOTAL - ALL EXCLUDED FUNDS</b>	\$33,022.00			
	<b>GRAND TOTAL - ALL FUNDS</b>	\$20,883,935.26			
	Verification Total - Fund Balance->	\$0.00		\$48,233.58	
	Difference ->	\$20,883,935.26		\$0.00	

11

MTHSTAPER-D

OHIO DEPARTMENT OF PUBLIC SAFETY  
TAX DISTRIBUTION - PERMISSIVE TAX STATISTICS REPORT  
FOR THE MONTH OF AUGUST, 2012

PAGE : 1

RUN DATE: 09/01/2012

RUN TIME: 12:46:08

TAX DISTRICT: 3508

TAX DISTRICT TOTALS  
COUNTY: HENRY

DISTRICT: NAPOLEON

TYPE OF REGISTRATION		MONTH		YEAR TO DATE	
		UNITS	PERMISSIVE TAX	UNITS	PERMISSIVE TAX
PASSENGER CAR	THIS YEAR	548	10,610.00	4,111	79,290.00
	LAST YEAR	511	9,930.00	4,017	77,170.00
MOTOR HOMES	THIS YEAR	5	100.00	20	380.00
	LAST YEAR	6	120.00	24	470.00
MOTORCYCLES	THIS YEAR	31	600.00	270	4,960.00
	LAST YEAR	33	620.00	264	4,790.00
HOUSE VEHICLES	THIS YEAR	9	160.00	81	1,400.00
	LAST YEAR	4	80.00	66	1,190.00
MOPEDS	THIS YEAR	4	70.00	13	240.00
	LAST YEAR	2	30.00	11	190.00
NON COMM TRAILERS	THIS YEAR	40	750.00	359	6,570.00
	LAST YEAR	34	640.00	328	6,090.00
NON COMM TRUCKS	THIS YEAR	111	2,130.00	871	16,700.00
	LAST YEAR	113	2,180.00	832	16,040.00
FARM TRUCKS	THIS YEAR	1	20.00	6	110.00
	LAST YEAR	2	40.00	8	120.00
BUSES	THIS YEAR	0	0.00	5	90.00
	LAST YEAR	1	20.00	5	90.00
COMM TRAILERS	THIS YEAR	0	0.00	188	3,690.00
	LAST YEAR	16	320.00	182	3,560.00
NON IRP AND IRP COMMERCIAL TRUCKS	THIS YEAR	17	320.00	386	7,560.00
	LAST YEAR	15	260.00	387	7,540.00
MISC. REGISTRATIONS	THIS YEAR	0	0.00	2	60.00
	LAST YEAR	0	0.00	0	0.00
TOTAL PERMISSIVE COLLECTED	THIS YEAR	766	14,760.00	6,312	121,050.00
	LAST YEAR	737	14,240.00	6,124	117,250.00
TOTAL PERMISSIVE INTEREST	THIS YEAR	0	0.00	0	5.06
	LAST YEAR	0	0.00	0	6.67
TOTAL PERMISSIVE DISTRIBUTED	THIS YEAR	0	5,535.00	0	45,398.81
	LAST YEAR	0	5,340.00	0	43,975.42



02

SUMMARY LOSS CITY NAP 03  
010511 B.O.R.M.A.

08/31/12 010511

RISX-FACS SUMMARY LOSS REPORT  
AS OF 31Aug2012

RSQ72R01  
01-Sep-2012 14:29  
PAGE 4

PYRAMID LEVEL : CITY  
 PYRAMID UNIT : NAP CITY OF NAPOLEON  
 LOSS PROGRAM : 03 LONDON PREMIER PACKAGE PROGRAM  
 REPORT DESCR : ONE PAGE SUMMARY OF LOSS INFORMATION BY CLAIM PERIOD.

CLM PER	BEGIN DATE	ENDING DATE	CLOSED CLAIMS	OPEN CLAIMS	TOTAL CLAIMS	NET PAYMENTS	REMAINING RESERVE	TOTAL EXPERIENCE	LESS: SPEC. EXCESS LOSS	AGGREGATE LOSSES
05	01Oct04	01Dec05	5	0	5	33986	0	33986	0	33986
04	01Oct03	01Oct04	7	0	7	20984	0	20984	0	20984
03	01Oct02	01Oct03	17	0	17	32799	0	32799	0	32799
02	01Oct01	01Oct02	6	0	6	607990	0	607990	504512	103478
01	01Oct00	01Oct01	13	0	13	3715	0	3715	0	3715
T O T A L S			48	0	48	699474	0	699474	504512	194962

D2

LOSS & CLAIM EXPER CITY  
010511 B.C.R.M.A.

NAP

03 05

08/31/12 010511

RISK-FACS LOSS AND CLAIM EXPERIENCE  
AS OF 31Aug2012

RSQ71R01  
01-Sep-2012 14:29  
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PYRAMID LEVEL : CITY  
PYRAMID UNIT : NAP CITY OF NAPOLEON  
LOSS PROGRAM : 03 LONDON PREMIER PACKAGE PROGRAM  
CLAIM PERIOD : 05 01Oct2004 TO 01Dec2005  
MONTH NUMBER : 00095  
REPORT DESCR : SUMMARY OF TOTAL EXPERIENCE AND TOTAL CLAIMS BY CLAIM PERIOD AND COVERAGE SUMMARY OF CURRENT MONTHS ACTIVITY ALSO INCLUDED.

COVERAGE DESCRIPTION	CLOSED CLAIMS	OPEN CLAIMS	TOTAL CLAIMS	NET LOSS PAYMENTS	NET EXPENSE PAYMENTS	LOSS RESERVE	EXPENSE RESERVE	TOTAL EXPERIENCE
AD - AUTO LIAB PROP DAMAGE	1	0	1	250.00	.00	.00	.00	250.00
EO - ERRORS & OMISSIONS	1	0	1	.00	6916.91	.00	.00	6916.91
GB - GENERAL LIAB BODILY INJURY	1	0	1	.00	.00	.00	.00	.00
PP - POLICE PROFESSIONAL LIABILITY	1	0	1	20000.00	6819.53	.00	.00	26819.53
RC - ALL RISK CONTENTS	1	0	1	.00	.00	.00	.00	.00
TOTALS	5	0	5	20250.00	13736.44	.00	.00	33986.44

AGGREGATE EXCESS SUMMARY

TOTAL PAYMENTS	33986.44	LESS LOSSES EXCESS OF SPECIFIC RETENTION	.00
LESS PAYMENTS SUBJECT TO SPECIFIC EXCESS	.00	TOTAL AGGREGATE EXPERIENCE	33986.44
TOTAL PAYMENTS SUBJECT TO AGGREGATE EXCESS	33986.44	TOTAL NON-SPECIFIC CLAIM RECOVERIES TO DATE	9487.62

CURRENT PERIOD ACTIVITY -- 01Aug2012 THRU 31Aug2012

NUMBER OPENED	NUMBER VOIDED	NUMBER REOPND	NUMBER CLOSED	RESERVE CHANGES	NET CHANGE IN TOTAL EXPERIENCE	*** PAYMENTS NUMBER	*** PAYMENTS AMOUNT	*** RECOVERIES NUMBER	*** RECOVERIES AMOUNT	** ADJUSTMENTS NUMBER	** ADJUSTMENTS AMOUNT	NET PAYMENT ACTIVITY
0	0	0	0	0	.00	0	.00	0	.00	0	.00	.00

NOTE: NET PAYMENTS = PAYMENTS MINUS NON-SPECIFIC EXCESS RECOVERIES PLUS ADJUSTMENTS

D2

LOSS & CLAIM EXPER CITY  
010511 B.O.R.M.A.

NAP

03 04

08/31/12 010511

RISK-FACS LOSS AND CLAIM EXPERIENCE  
AS OF 31Aug2012

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PYRAMID LEVEL : CITY  
PYRAMID UNIT : NAP CITY OF NAPOLEON  
LOSS PROGRAM : 03 LONDON PREMIER PACKAGE PROGRAM  
CLAIM PERIOD : 04 01Oct2003 TO 01Oct2004  
MONTH NUMBER : 00107  
REPORT DESCR : SUMMARY OF TOTAL EXPERIENCE AND TOTAL CLAIMS BY CLAIM PERIOD AND COVERAGE SUMMARY OF CURRENT MONTHS ACTIVITY ALSO INCLUDED.

COVERAGE DESCRIPTION	CLOSED CLAIMS	OPEN CLAIMS	TOTAL CLAIMS	NET LOSS PAYMENTS	NET EXPENSE PAYMENTS	LOSS RESERVE	EXPENSE RESERVE	TOTAL EXPERIENCE
AP - AUTO PHYSICAL DAMAGE	1	0	1	12915.86	.00	.00	.00	12915.86
GB - GENERAL LIAB BODILY INJURY	3	0	3	4227.69	.00	.00	.00	4227.69
GD - GENERAL LIAB PROP DAMAGE	1	0	1	.00	.00	.00	.00	.00
RB - ALL RISK BUILDINGS	1	0	1	2660.00	.00	.00	.00	2660.00
RC - ALL RISK CONTENTS	1	0	1	1180.00	.00	.00	.00	1180.00
TOTALS	7	0	7	20983.55	.00	.00	.00	20983.55

AGGREGATE EXCESS SUMMARY			LESS LOSSES EXCESS OF SPECIFIC RETENTION	.00
TOTAL PAYMENTS		20983.55	TOTAL AGGREGATE EXPERIENCE	20983.55
LESS PAYMENTS SUBJECT TO SPECIFIC EXCESS		.00		
TOTAL PAYMENTS SUBJECT TO AGGREGATE EXCESS		20983.55	TOTAL NON-SPECIFIC CLAIM RECOVERIES TO DATE	.00

CURRENT PERIOD ACTIVITY -- 01Aug2012 THRU 31Aug2012												
NUMBER OPENED	NUMBER VOIDED	NUMBER REOPND	NUMBER CLOSED	RESERVE CHANGES	NET CHANGE IN TOTAL EXPERIENCE	*** PAYMENTS NUMBER	*** PAYMENTS AMOUNT	*** RECOVERIES NUMBER	*** RECOVERIES AMOUNT	** ADJUSTMENTS NUMBER	** ADJUSTMENTS AMOUNT	NET PAYMENT ACTIVITY
0	0	0	0	0	.00	0	.00	0	.00	0	.00	.00

NOTE: NET PAYMENTS = PAYMENTS MINUS NON-SPECIFIC EXCESS RECOVERIES PLUS ADJUSTMENTS

(D2)

LOSS & CLAIM EXPER CITY  
010511 B.O.R.M.A.

NAP

03 03

08/31/12 010511

RISX-FACS LOSS AND CLAIM EXPERIENCE  
AS OF 31Aug2012

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PYRAMID LEVEL : CITY  
PYRAMID UNIT : NAP CITY OF NAPOLEON  
LOSS PROGRAM : 03 LONDON PREMIER PACKAGE PROGRAM  
CLAIM PERIOD : 03 01Oct2002 TO 01Oct2003  
MONTH NUMBER : 00119  
REPORT DESCR : SUMMARY OF TOTAL EXPERIENCE AND TOTAL CLAIMS BY CLAIM PERIOD AND COVERAGE SUMMARY OF CURRENT MONTHS ACTIVITY ALSO INCLUDED.

COVERAGE DESCRIPTION	CLOSED CLAIMS	OPEN CLAIMS	TOTAL CLAIMS	NET LOSS PAYMENTS	NET EXPENSE PAYMENTS	LOSS RESERVE	EXPENSE RESERVE	TOTAL EXPERIENCE
AB - AUTO LIAB BODILY INJURY	3	0	3	6525.00	19.00	.00	.00	6544.00
AD - AUTO LIAB PROP DAMAGE	4	0	4	3327.27	98.00	.00	.00	3425.27
AP - AUTO PHYSICAL DAMAGE	2	0	2	4648.10	.00	.00	.00	4648.10
GB - GENERAL LIAB BODILY INJURY	2	0	2	.00	.00	.00	.00	.00
GD - GENERAL LIAB PROP DAMAGE	3	0	3	.00	.00	.00	.00	.00
RB - ALL RISK BUILDINGS	3	0	3	18181.83	.00	.00	.00	18181.83
TOTALS	17	0	17	32682.20	117.00	.00	.00	32799.20

AGGREGATE EXCESS SUMMARY			LESS LOSSES EXCESS OF SPECIFIC RETENTION	
TOTAL PAYMENTS		32799.20	TOTAL AGGREGATE EXPERIENCE	32799.20
LESS PAYMENTS SUBJECT TO SPECIFIC EXCESS		.00		
TOTAL PAYMENTS SUBJECT TO AGGREGATE EXCESS		32799.20	TOTAL NON-SPECIFIC CLAIM RECOVERIES TO DATE	6164.57

CURRENT PERIOD ACTIVITY -- 01Aug2012 THRU 31Aug2012

NUMBER OPENED	NUMBER VOIDED	NUMBER REOPND	NUMBER CLOSED	RESERVE CHANGES	NET CHANGE IN TOTAL EXPERIENCE	*** PAYMENTS NUMBER	*** PAYMENTS AMOUNT	*** RECOVERIES NUMBER	*** RECOVERIES AMOUNT	** ADJUSTMENTS NUMBER	** ADJUSTMENTS AMOUNT	NET PAYMENT ACTIVITY
0	0	0	0	0	.00	0	.00	0	.00	0	.00	.00

NOTE: NET PAYMENTS = PAYMENTS MINUS NON-SPECIFIC EXCESS RECOVERIES PLUS ADJUSTMENTS

P2

LOSS & CLAIM EXPER CITY  
010511 B.O.R.M.A.

NAP

03 02

08/31/12 010511

RISX-FACS LOSS AND CLAIM EXPERIENCE  
AS OF 31Aug2012

RSQ71R01  
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PYRAMID LEVEL : CITY  
PYRAMID UNIT : NAP CITY OF NAPOLEON  
LOSS PROGRAM : 03 LONDON PREMIER PACKAGE PROGRAM  
CLAIM PERIOD : 02 01Oct2001 TO 01Oct2002  
MONTH NUMBER : 00131  
REPORT DESCR : SUMMARY OF TOTAL EXPERIENCE AND TOTAL CLAIMS BY CLAIM PERIOD AND COVERAGE SUMMARY OF CURRENT MONTHS ACTIVITY ALSO INCLUDED.

COVERAGE DESCRIPTION	CLOSED CLAIMS	OPEN CLAIMS	TOTAL CLAIMS	NET LOSS PAYMENTS	NET EXPENSE PAYMENTS	LOSS RESERVE	EXPENSE RESERVE	TOTAL EXPERIENCE
AD - AUTO LIAB PROP DAMAGE	1	0	1	250.00	.00	.00	.00	250.00
AP - AUTO PHYSICAL DAMAGE	1	0	1	326.17	.00	.00	.00	326.17
GE - GENERAL LIAB BODILY INJURY	1	0	1	600000.00	4512.05	.00	.00	604512.05
GD - GENERAL LIAB PROP DAMAGE	2	0	2	.00	.00	.00	.00	.00
RC - ALL RISK CONTENTS	1	0	1	2902.00	.00	.00	.00	2902.00
<b>T O T A L S</b>	<b>6</b>	<b>0</b>	<b>6</b>	<b>603478.17</b>	<b>4512.05</b>	<b>.00</b>	<b>.00</b>	<b>607990.22</b>

AGGREGATE EXCESS SUMMARY			LESS LOSSES EXCESS OF SPECIFIC RETENTION	504512.05
TOTAL PAYMENTS	607990.22		TOTAL AGGREGATE EXPERIENCE	103478.17
LESS PAYMENTS SUBJECT TO SPECIFIC EXCESS	504512.05			
TOTAL PAYMENTS SUBJECT TO AGGREGATE EXCESS	103478.17			

TOTAL NON-SPECIFIC CLAIM RECOVERIES TO DATE .00

CURRENT PERIOD ACTIVITY -- 01Aug2012 THRU 31Aug2012

NUMBER OPENED	NUMBER VOIDED	NUMBER REOPND	NUMBER CLOSED	RESERVE CHANGES	NET CHANGE IN TOTAL EXPERIENCE	*** PAYMENTS NUMBER	*** PAYMENTS AMOUNT	*** RECOVERIES NUMBER	*** RECOVERIES AMOUNT	** ADJUSTMENTS NUMBER	** ADJUSTMENTS AMOUNT	NET PAYMENT ACTIVITY
0	0	0	0	0	.00	0	.00	0	.00	0	.00	.00

NOTE: NET PAYMENTS = PAYMENTS MINUS NON-SPECIFIC EXCESS RECOVERIES PLUS ADJUSTMENTS

PZ

LOSS & CLAIM EXPER CITY  
010511 B.O.R.M.A.

NAP

03 01

08/31/12 010511

RISX-FACS LOSS AND CLAIM EXPERIENCE  
AS OF 31Aug2012

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PYRAMID LEVEL : CITY  
PYRAMID UNIT : NAP CITY OF NAPOLEON  
LOSS PROGRAM : 03 LONDON PREMIER PACKAGE PROGRAM  
CLAIM PERIOD : 01 01Oct2000 TO 01Oct2001  
MONTH NUMBER : 00143  
REPORT DESCR : SUMMARY OF TOTAL EXPERIENCE AND TOTAL CLAIMS BY CLAIM PERIOD AND COVERAGE SUMMARY OF CURRENT MONTHS ACTIVITY ALSO INCLUDED.

COVERAGE DESCRIPTION	CLOSED CLAIMS	OPEN CLAIMS	TOTAL CLAIMS	NET LOSS PAYMENTS	NET EXPENSE PAYMENTS	LOSS RESERVE	EXPENSE RESERVE	TOTAL EXPERIENCE
AB - AUTO LIAB BODILY INJURY	1	0	1	2782.39	.00	.00	.00	2782.39
AD - AUTO LIAB PROP DAMAGE	3	0	3	132.00	.00	.00	.00	132.00
AP - AUTO PHYSICAL DAMAGE	1	0	1	.00	.00	.00	.00	.00
GB - GENERAL LIAB BODILY INJURY	1	0	1	.00	.00	.00	.00	.00
GD - GENERAL LIAB PROP DAMAGE	3	0	3	800.98	.00	.00	.00	800.98
RE - ALL RISK BUILDINGS	3	0	3	.00	.00	.00	.00	.00
RC - ALL RISK CONTENTS	1	0	1	.00	.00	.00	.00	.00
<b>T O T A L S</b>	<b>13</b>	<b>0</b>	<b>13</b>	<b>3715.37</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>3715.37</b>

AGGREGATE EXCESS SUMMARY			LESS LOSSES EXCESS OF SPECIFIC RETENTION	.00
TOTAL PAYMENTS		3715.37	TOTAL AGGREGATE EXPERIENCE	3715.37
LESS PAYMENTS SUBJECT TO SPECIFIC EXCESS		.00		
TOTAL PAYMENTS SUBJECT TO AGGREGATE EXCESS		3715.37	TOTAL NON-SPECIFIC CLAIM RECOVERIES TO DATE	.00

CURRENT PERIOD ACTIVITY -- 01Aug2012 THRU 31Aug2012

NUMBER OPENED	NUMBER VOIDED	NUMBER REOPND	NUMBER CLOSED	RESERVE CHANGES	NET CHANGE IN TOTAL EXPERIENCE	*** PAYMENTS NUMBER	*** PAYMENTS AMOUNT	*** RECOVERIES NUMBER	*** RECOVERIES AMOUNT	** ADJUSTMENTS NUMBER	** ADJUSTMENTS AMOUNT	NET PAYMENT ACTIVITY
0	0	0	0	0	.00	0	.00	0	.00	0	.00	.00

NOTE: NET PAYMENTS = PAYMENTS MINUS NON-SPECIFIC EXCESS RECOVERIES PLUS ADJUSTMENTS

DZ

SPECIFIC EXCESS CITY NAP 03 02 08/31/12 010511

010511 B.O.R.M.A.

RISX-FACS SPECIFIC EXCESS REPORT  
AS OF 31Aug2012

RSQ75R01  
01-Sep-2012 14:29  
PAGE 3

PYRAMID LEVEL : CITY  
PYRAMID UNIT : NAP CITY OF NAPOLEON  
LOSS PROGRAM : 03 LONDON PREMIER PACKAGE PROGRAM  
CLAIM PERIOD : 02 01Oct2001 TO 01Oct2002  
MONTH NUMBER : 00131  
REPORT DESCR : LIST BY CLAIM PERIOD OF CLAIMS AND/OR OCCURRENCES THAT HAVE PENETRATED THE SELF-INSURED RETENTION, BASED ON TOTAL EXPERIENCE.

LOCATION	CLAIM NUMBER	S	CNTRY	ST	ACCIDENT DATE	REPORTED DATE	MLO	CLAIMANT NAME	NET PAYMENTS	REMAINING RESERVE	TOTAL EXPERIENCE
***	OCCURRENCE NUMBER 010511-SPEC-000110	***	OCCURRENCE DATE 01Feb02								
NAP-4	000930-GB-01	C	OH/US		01Feb02	08Feb02		STEPHEY ESTATE OF WENDY R.	604512.05	.00	604512.05
								* OCCURRENCE TOTAL	604512.05	.00	604512.05
								* SPECIFIC RETENTION	100000.00		100000.00
								* AMOUNT EXCESS OF RETENTION	504512.05		504512.05
								* RECEIVED FROM EXCESS CARRIERS	504512.05		504512.05
								* DISCREPANCY	.00		.00

DISCREPANCY REASON :  
\* TOTAL EXPERIENCE EXCESS SPECIFIC RETENTION 504,512.05  
\* TOTAL PAYMENTS EXCESS SPECIFIC RETENTION 504,512.05  
\* TOTAL AMOUNT RECEIVED FROM EXCESS CARRIERS 504,512.05  
NOTE: NET PAYMENTS = PAYMENTS MINUS NON-SPECIFIC EXCESS RECOVERIES & ADJUSTMENTS

03

**2013 Medical Rates**

From: "Cindy Stever" <cindy.stever@huntington.com> 09/05/12 11:37  
 To: "Thomas, Mary (mthomas@napoleonohio.com)" <mthomas@napoleonohio.com>, "Mikolajczak, Gloria (gmikolajczak@napoleonohio.com)" <gmikolajczak@napoleonohio.com>, "Heath, Greg (gheath@napoleonohio.com)" <gheath@napoleonohio.com>  
 Cc: "Bob Miller" <bob.miller@huntington.com>, "Rick Denstorff" <rick.denstorff@huntington.com>

---

Hello all.

Below are the rates for the modified health plan effective 1/1/13. These rates will be communicated to Mutual Health Services and will be based on the 4-Tier rate structure.

\$ 359.04	Employee Only
\$ 907.93	Employee and Spouse
\$ 794.44	Employee and Child(ren)
\$1,134.91	Employee and Spouse and Child(ren)

Below is a re-cap of the plan modifications effective 1/1/13. Please let me know asap if I've misinterpreted any of this. Thank you!!!

- Addition of \$100 Emergency Room CoPay
- Rx plan changes
  - Eliminate the current Rx deductible
  - Retail Copays are \$5 / \$20 / \$40 (30 day supply)
  - Mail Order CoPays are \$10 / \$40 / \$80 (90 day supply)
- Employee premium contribution is 12.5% (increasing to 15% on 1/1/14)
- Working Spouse Provision
  - Employees hired prior to 1/1/13 will pay an additional \$50 surcharge per month for spousal coverage
  - Employees hired 1/1/13 and thereafter will pay an additional \$100 surcharge per month for spousal coverage
- Note regarding deductible structure
  - The current \$750/\$1500 MHS Deductible will remain and Service Organization will continue to reimburse entire deductible for 2013 plan year
  - However, beginning with 2014 plan year, the employee will be responsible for the first \$375/\$750 Single/Family deductible. Then Service Organization will reimburse the remaining 375/750 Single/Family deductible.

Please let me know if and when you want to hold employee meetings. As discussed in our last Borma meeting, in order to be compliant with Healthcare Reform as it pertains to the Summary of Benefits and Coverage, we must distribute the SBC's before the "first day of open enrollment" or before November 1st. We'll need to discuss content of meetings and such. And, I'm assuming that you'll be distributing the information regarding the new "Working Spouse Provision".

Many thanks.

CITY OF NAPOLEON, OHIO - HEALTH INSURANCE COST - REVIEW SUMMARY

B3

2013 - HEALTH INSURANCE PREMIUMS - INCREASE AND COST ALLOCATION REVIEW - 2013 (Revised 08-31-2012)

City of Napoleon, Ohio

ACTUAL - 2011 - 10.0% Employee Premium Share (Net Wellness); 90.0% Employer Premium Share (Both Share \$5.00 Wellness or \$2.50 Each)

City Funded In Network Deductibles of \$750 Single and \$1,500 Family.

2011	Plan Type	#'s in Plan	Monthly Rate (1)	Annual Rate By Type	Less: Well-ness Benefit	Net Monthly Rate By Type	EMPLOYEE Sh. @10%+\$2.50 (1/2 \$5.00)			CITY Sh. @ 90%+\$2.50 Annual by Type	City Share Monthly	TOTAL ANNUAL COMPUTED COSTS	ANNUAL - NET EMPLOYEE SH.	ANNUAL - NET EMPLOYER SH.
							Monthly	Bi-Monthly	Annually					
Approved Rates	Single *	20	\$ 355.04	\$ 4,260.48	\$ 5.00	\$ 350.04	\$ 37.50	\$ 18.75	\$ 450.00	\$ 3,810.48	\$ 317.54	\$ 85,209.60	\$ 9,000.00	\$ 76,209.60
	Family *	85	\$ 1,008.70	\$ 12,104.40	\$ 5.00	\$ 1,003.70	\$ 102.87	\$ 51.44	\$ 1,234.44	\$ 10,869.96	\$ 905.83	\$ 1,028,874.00	\$ 104,927.40	\$ 923,946.60
		105												
NOTE: (1) Monthly Rate Reflects +5.5% BORMA Approved Increase over 2010 Rate.											Total Annual Cost>	\$ 1,114,083.60	\$ 113,927.40	\$ 1,000,156.20

ACTUAL - 2012 - 10.00% Employee Premium Share; 90.0% Employer Premium Share - (Wellness Part of the Base Premium)

City Funded In Network Deductibles of \$750 Single and \$1,500 Family.

2012	Plan Type	#'s in Plan	Monthly Rate (1)	Annual Rate By Type	Less: Well-ness Benefit	Net Monthly Rate By Type	EMPLOYEE Share @10%			CITY Share @ 90% Annual by Type	City Share Monthly	TOTAL ANNUAL COMPUTED COSTS	ANNUAL - NET EMPLOYEE SH.	ANNUAL - NET EMPLOYER SH.
							Monthly	Bi-Monthly	Annually					
Approved Rates	Single *	20	\$ 356.28	\$ 4,275.36	\$ -	\$ 356.28	\$ 35.63	\$ 17.82	\$ 427.56	\$ 3,847.80	\$ 320.65	\$ 85,507.20	\$ 8,551.20	\$ 76,956.00
	Family *	85	\$ 1,012.23	\$ 12,146.76	\$ -	\$ 1,012.23	\$ 101.22	\$ 50.61	\$ 1,214.64	\$ 10,932.12	\$ 911.01	\$ 1,032,474.60	\$ 103,244.40	\$ 929,230.20
		105												
NOTE: (1) Monthly Rate Reflects Net +0.35% Increase over 2011 Rate.											Total Annual Cost>	\$ 1,117,981.80	\$ 111,795.60	\$ 1,006,186.20

BORMA Approved Inc. over 2011 Rate was 1.5% reduced to 0.35% with wellness Credit.

Dollar Difference to 2012 from 2011 ->	\$ 3,898.20	\$ (2,131.80)	\$ 6,030.00
Percentage Difference to 2012 from 2011 ->	0.3499%	-1.8712%	0.6029%

PROPOSED - 2013 - 12.50% Employee Premium Share; 87.5% Employer Premium Share (Wellness Part of the Base Premium)

City Funded In Network Deductibles of \$750 Single and \$1,500 Family, Including Proposed Changes to Plan Benefits as Approved by Health Care Committee and Council.

2013	Plan Type	#'s in Plan	Monthly Rate (1)	Annual Rate By Type	Less: Well-ness Benefit	Net Monthly Rate By Type	EMPLOYEE Share @12.5%			CITY Share @ 87.5% Annual by Type	City Share Monthly	TOTAL ANNUAL COMPUTED COSTS	ANNUAL - NET EMPLOYEE SH.	ANNUAL - NET EMPLOYER SH.
							Monthly	Bi-Monthly	Annually					
Approved Rates	Single	20	\$ 359.05	\$ 4,308.60	\$ -	\$ 359.05	\$ 44.88	\$ 22.44	\$ 538.56	\$ 3,770.04	\$ 314.17	\$ 86,172.00	\$ 10,771.20	\$ 75,400.80
	EE/Childs **	22	\$ 794.44	\$ 9,533.28	\$ -	\$ 794.44	\$ 99.31	\$ 49.66	\$ 1,191.72	\$ 8,341.56	\$ 695.13	\$ 209,732.16	\$ 26,217.84	\$ 183,514.32
	EE/Spouse*	14	\$ 907.93	\$ 10,895.16	\$ -	\$ 907.93	\$ 113.49	\$ 56.75	\$ 1,361.88	\$ 9,533.28	\$ 794.44	\$ 152,532.24	\$ 19,066.32	\$ 133,465.92
	Family	49	\$ 1,134.91	\$ 13,618.92	\$ -	\$ 1,134.91	\$ 141.86	\$ 70.93	\$ 1,702.32	\$ 11,916.60	\$ 993.05	\$ 667,327.08	\$ 83,413.68	\$ 583,913.40
		105					\$ 40.64	\$ 20.32	\$ 487.68					
NOTE: (1) Monthly Rate by Plan Type, Reflects a +4.00% BORMA Approved Increase over 2012 Rate.											Total Annual Cost>	\$ 1,115,763.48	\$ 139,469.04	\$ 976,294.44

Dollar Difference to 2013 from 2012 ->	\$ (2,218.32)	\$ 27,673.44	\$ (29,891.76)
Percentage Difference to 2013 from 2012 ->	-0.1984%	24.7536%	-2.9708%

\* Number of Plan Types listed for 2012 and 2011 changed to match 2013 for Annual Comparison Purposes Only, not actual

\*\* Added Plan Types in 2013.

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# BORMA

## Renewal Analysis and Reserve Allocation Options

August 28, 2012

### Reserves

Approximate Reserve Balance as of July 31, 2012			<u>\$5,185,000</u>	
Receivables:				
New Member Equity Obligations		\$583,055		
Stop Loss Reimbursements		<u>0</u>		
		\$583,055	\$583,055	
Estimated Reserve Requirement:				
Actuarially Determined as of 12/31/2011		\$3,537,037		
Healthcare Trend (+5.00%)		176,852		
Enrollment Change (+16.43%)		610,192		
Risk and Administrative Charges -- 3 Months		<u>Included</u>		
		\$4,324,081	<u>(4,324,081)</u>	
Projected Surplus Available			<u>\$1,443,974</u>	
Projected Renewal Increase	\$1,220,652	\$1,220,652	\$1,220,652	\$1,220,652
"Allocated" Reserve Surplus	<u>0</u>	<u>258,174</u>	<u>498,794</u>	<u>739,413</u>
Revised Renewal Increase	\$1,220,652	\$962,478	\$721,858	\$481,239
Revised Projected Funding Adjustment	<u>5.07%</u>	<u>4.00%</u>	<u>3.00%</u>	<u>2.00%</u>
"Unallocated" Reserve Surplus	\$1,443,974	\$1,185,800	\$945,180	\$704,561

↑  
Renewal

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# BORMA

## Projected Plan Costs

January 1, 2013 through December 31, 2013

### Medical and Prescription

Projected Paid Claims	<u>2012</u>	<u>5% Trend</u>	<u>2013</u>
Medical	\$17,574,808		
Drug	<u>4,417,126</u>		
Total Claim Costs	<u>\$21,991,934</u>	\$23,091,531	
<b>Fixed Costs</b>			
Administrative Fees	\$877,732		
Stop Loss Premiums	1,096,698		
Miscellaneous Expenses	<u>117,910</u>		
Total Fixed Costs	<u>\$2,092,340</u>	\$2,191,062	
Total Costs		\$25,282,592	\$25,282,592
Current Premiums			<u>\$24,061,940</u>
Additional Monies Required			<b>\$1,220,652</b>
Projected Funding Adjustment			<u>5.07%</u>

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# BORMA

## Projected Plan Costs

January 1, 2013 through December 31, 2013

### Dental

Projected Paid Claims	<u>2012</u>	<u>5% Trend</u>	<u>2013</u>
Total Claim Costs	<u>\$740,288</u>	\$777,302	
<b>Fixed Costs</b>			
Administrative Fees	\$24,729		
Stop Loss Premiums	<u>0</u>		
Total Fixed Costs	<u>\$24,729</u>	<u>\$25,965</u>	
<b>Total Costs</b>		\$803,268	\$803,268
<b>Current Premiums</b>			<u>\$814,931</u>
<b>Additional Monies Required</b>			<b>-\$11,663</b>
<b>Projected Funding Adjustment</b>			<u><b>-1.43%</b></u>

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Monthly Financial Reporting prepared for:

**BORMA**

69 South Main Street  
Oberlin, Ohio 44704

For the Months of January, 2012 through July, 2012



**HUNTINGTON INSURANCE, INC.**

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**BORMA**

<b>Reporting Period</b>	<b>January, 2012 through December, 2012</b>
<b>Plan Year Period</b>	<b>January, 2012 through December, 2012</b>

<b>Current Rates</b>		<b>MMO / SunLife</b>				
<b>Administration</b>						
		<b>Medical &amp; Rx</b>	<b>HRA Fee</b>	<b>Broker Fee</b>	<b>Sun Life Dental Single</b>	<b>Sun Life Dental Family</b>
1/1/2012	12/31/2012	\$36.98	\$5.00	\$5.00	\$29.76	\$76.81
<b>Specific Premium</b>						
		<b>Single</b>	<b>Family</b>	<b>Deductible</b>	<b>Contract</b>	<b>Lines Covered</b>
1/1/2012	12/31/2012	\$21.70	\$52.44	\$175,000	Paid	Medical & Rx
<b>Aggregate Premium</b>						
		<b>Composite</b>		<b>Corridor</b>	<b>Contract</b>	<b>Lines Covered</b>
1/1/2012	12/31/2012	\$1.17		125%	Paid	Medical & Rx
<b>Maximum Funding Factors</b>						
		<b>Single</b>	<b>Family</b>			
1/1/2012	12/31/2012	\$1,335.18	\$1,335.18			



# BORMA

Employee Enrollment and Fixed Costs

Entire Consortium

	Enrollment					Administration			Dental		Stop Loss Premium		Total	Maximum
	Single	Family	Total	HRA	Dental	Medical	HRA	Misc. Fees*	Fully Insured	Credit	Specific	Aggregate	Fixed Costs	Claims
Jan-12	461	1,524	<b>1,985</b>	89	<b>1,096</b>	\$73,405	\$445	\$9,925	\$19,958	\$0	\$89,922	\$2,322	<b>\$195,978</b>	\$2,650,332
Feb-12	455	1,521	<b>1,976</b>	99	<b>1,094</b>	\$73,072	\$495	\$9,880	\$19,804	-\$47	\$89,635	\$2,312	<b>\$195,151</b>	\$2,638,316
Mar-12	455	1,507	<b>1,962</b>	94	<b>1,080</b>	\$72,555	\$470	\$9,810	\$19,744	\$0	\$88,901	\$2,296	<b>\$193,775</b>	\$2,619,623
Apr-12	447	1,514	<b>1,961</b>	96	<b>1,082</b>	\$72,518	\$480	\$9,805	\$19,697	\$0	\$89,094	\$2,294	<b>\$193,889</b>	\$2,618,288
May-12	451	1,496	<b>1,947</b>	94	<b>1,073</b>	\$72,000	\$470	\$9,735	\$19,727	-\$77	\$88,237	\$2,278	<b>\$192,370</b>	\$2,599,595
Jun-12	456	1,504	<b>1,960</b>	95	<b>1,084</b>	\$72,481	\$475	\$9,800	\$19,774	\$0	\$88,765	\$2,293	<b>\$193,588</b>	\$2,616,953
Jul-12	468	1,501	<b>1,969</b>	95	<b>1,077</b>	\$72,814	\$475	\$9,845	\$19,851	\$0	\$88,868	\$2,304	<b>\$194,156</b>	\$2,628,969
Aug-12														
Sep-12														
Oct-12														
Nov-12														
Dec-12														
<b>TOTALS:</b>	<b>3,193</b>	<b>10,567</b>	<b>13,760</b>	<b>662</b>	<b>7,586</b>	<b>\$508,845</b>	<b>\$3,310</b>	<b>\$68,800</b>	<b>\$138,555</b>	<b>-\$124</b>	<b>\$623,422</b>	<b>\$16,099</b>	<b>\$1,358,907</b>	<b>\$18,372,077</b>

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## BORMA

Plan Cost Summary

Entire Consortium

	Fixed Costs	Maximum Claims	Expected Claims	Medical Claims	Drug Claims	Dental Claims	Total Claims	Specific Reimb.	Claims Applied to Aggregate	Loss Ratio
Jan-12	\$195,978	\$2,650,332	\$2,120,266	\$0	\$0	\$30,809	\$30,809	\$0	\$0	0%
Feb-12	\$195,151	\$2,638,316	\$2,110,653	\$1,402,385	\$562	\$59,536	\$1,462,483	\$0	\$1,402,947	53%
Mar-12	\$193,775	\$2,619,623	\$2,095,699	\$1,725,866	\$15,246	\$78,573	\$1,819,685	\$0	\$1,741,112	66%
Apr-12	\$193,889	\$2,618,288	\$2,094,630	\$2,151,023	\$9,692	\$61,689	\$2,222,404	\$75,772	\$2,084,943	80%
May-12	\$192,370	\$2,599,595	\$2,079,676	\$2,132,751	\$1,458,864	\$74,849	\$3,666,464	\$29,574	\$3,562,041	137%
Jun-12	\$193,588	\$2,616,953	\$2,093,562	\$1,375,272	\$724,199	\$64,689	\$2,164,160	\$17,484	\$2,081,987	80%
Jul-12	\$194,156	\$2,628,969	\$2,103,176	\$1,886,639	\$436,214	\$60,964	\$2,383,817	\$19,661	\$2,303,192	88%
Aug-12										
Sep-12										
Oct-12										
Nov-12										
Dec-12										
<b>YTD</b>	<b>\$1,358,907</b>	<b>\$18,372,077</b>	<b>\$14,697,661</b>	<b>\$10,673,937</b>	<b>\$2,644,778</b>	<b>\$431,108</b>	<b>\$13,749,822</b>	<b>\$142,492</b>	<b>\$13,176,223</b>	<b>72%</b>

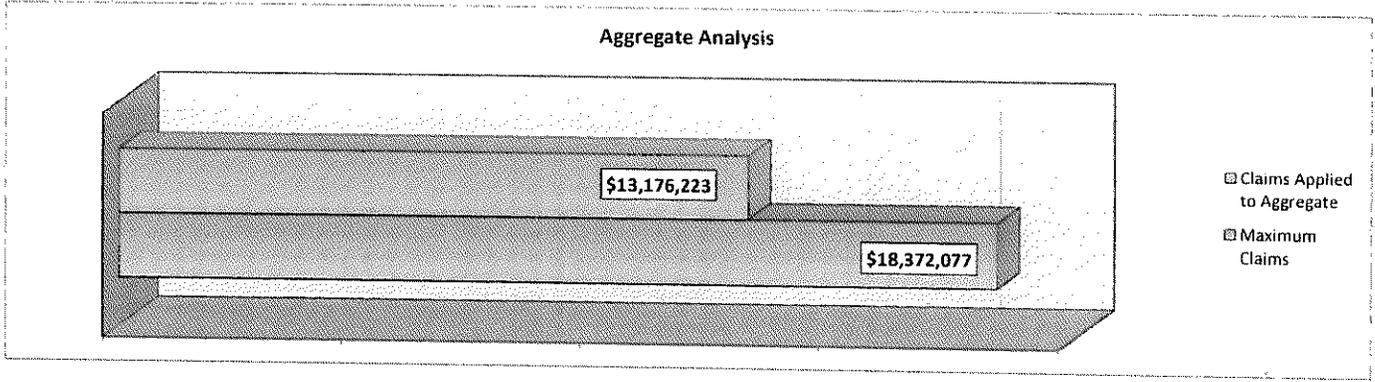
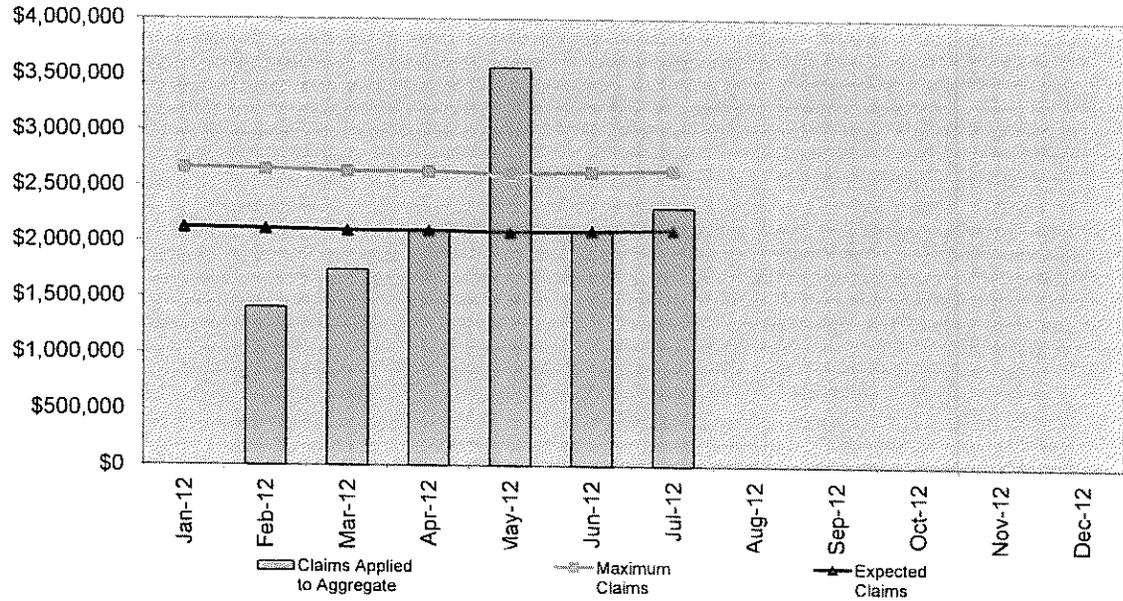
Expected Funding Level YTD

90%

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### BORMA

Plan Cost Summary  
Entire Consortium

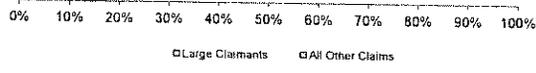
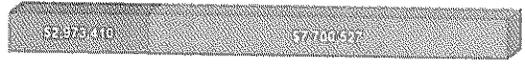




**BORMA**

Large Claimant Overview - Entire Consortium  
 For the Months of January, 2012 through July, 2012

Claimant	Relationship	Highest Costing Condition	Claims Total	Stop Loss Limit	Amount Over Stop Loss	Percent of Stop Loss
1	Dependent	React-Oth Vasc Dev/Graft; Antineoplastic Chemo	\$268,536	\$175,000	\$93,536	153%
2	Employee	Ventricular Fibrillation; Cardiac Arrest	\$223,955	\$175,000	\$48,955	128%
3	Spouse	Cm ath atlg vn bps graft	\$173,650	\$175,000	\$0	99%
4	Spouse	Salmonella enteritis; Subendo infarct initial	\$162,581	\$175,000	\$0	93%
5	Employee	Crnry athrsci native vssl	\$141,884	\$175,000	\$0	81%
6	Employee	Crnry athrsci nativ vssl	\$134,740	\$175,000	\$0	77%
7	Dependent	Surg comp nerv systm; streptococcal men.	\$132,988	\$175,000	\$0	76%
8	Spouse	Abdom aortic aneurysm	\$130,260	\$175,000	\$0	74%
9	Spouse	Lumbosacral spondylosis; lumbar disc dis.	\$128,298	\$175,000	\$0	73%
10	Employee	Malig Neopl Breast	\$120,141	\$175,000	\$0	69%
11	Dependent	Anal/rectal abscess; cellulitis buttock	\$109,546	\$175,000	\$0	63%
12	Spouse	Malig Neopl Breast; Antineoplastic Chemo	\$108,302	\$175,000	\$0	62%
13	Spouse	Benign Neo Spinal Cord	\$105,302	\$175,000	\$0	60%
14	Dependent	Single LB In-Hosp W CS; Preterm	\$102,638	\$175,000	\$0	59%
15	Dependent	Neuropath in other dis; joint pain	\$99,291	\$175,000	\$0	57%
16	Employee	Coronary Ath Artry Bypass	\$91,775	\$175,000	\$0	52%
17	Employee	Osteoarthros nos illeg	\$91,047	\$175,000	\$0	52%
18	Spouse	Cytomegaloviral Disease	\$87,781	\$175,000	\$0	50%
19	Employee	Rehab; crbl art ocl nos w infarc	\$79,573	\$175,000	\$0	45%
20	Dependent	Congenital Infec Nec	\$78,329	\$175,000	\$0	45%
21	Employee	Cervical Disc Displacement	\$73,040	\$175,000	\$0	42%
22	Dependent	Chronic Migraine	\$71,964	\$175,000	\$0	41%
23	Dependent	Hirschsprungs Disease; Atten to Colostomy	\$71,027	\$175,000	\$0	41%
24	Employee	Parox Tachycardia	\$70,197	\$175,000	\$0	40%
25	Spouse	Acq spondyloisthesis; lumbar disc dis.	\$61,765	\$175,000	\$0	35%
26	Employee	Acq spondyloisthesis; lumbar disc dis.	\$54,800	\$175,000	\$0	31%
<b>TOTAL</b>			<b>\$2,973,410</b>	<b>\$3,325,000</b>	<b>\$142,492</b>	<b>89%</b>



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## BORMA

Employee Enrollment and Fixed Costs  
City of Napoleon

	Enrollment			Administration		Stop Loss Premium		Total Fixed Costs	Maximum Claims
	Single	Family	Total	Medical	Misc. Fees*	Specific	Aggregate		
Jan-12	18	88	106	\$3,920	\$530	\$5,005	\$124	\$9,579	\$141,529
Feb-12	18	88	106	\$3,920	\$530	\$5,005	\$124	\$9,579	\$141,529
Mar-12	18	82	100	\$3,698	\$500	\$4,691	\$117	\$9,006	\$133,518
Apr-12	18	85	103	\$3,809	\$515	\$4,848	\$121	\$9,292	\$137,524
May-12	18	86	104	\$3,846	\$520	\$4,900	\$122	\$9,388	\$138,859
Jun-12	18	86	104	\$3,846	\$520	\$4,900	\$122	\$9,388	\$138,859
Jul-12	20	86	106	\$3,920	\$530	\$4,944	\$124	\$9,518	\$141,529
Aug-12									
Sep-12									
Oct-12									
Nov-12									
Dec-12									
<b>TOTALS:</b>	<b>128</b>	<b>601</b>	<b>729</b>	<b>\$26,958</b>	<b>\$3,645</b>	<b>\$34,294</b>	<b>\$853</b>	<b>\$65,750</b>	<b>\$973,346</b>

\* Miscellaneous Fees = Broker Fees

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## BORMA

Plan Cost Summary

City of Napoleon

	Fixed Costs	Maximum Claims	Expected Claims	Medical Claims	Drug Claims	Total Claims	Specific Reimb.	Claims Applied to Aggregate	Loss Ratio
Jan-12	\$9,579	\$141,529	\$113,223	\$0	\$0	\$0	\$0	\$0	0%
Feb-12	\$9,579	\$141,529	\$113,223	\$43,364	\$0	\$43,364	\$0	\$43,364	31%
Mar-12	\$9,006	\$133,518	\$106,814	\$123,423	\$0	\$123,423	\$0	\$123,423	92%
Apr-12	\$9,292	\$137,524	\$110,019	\$103,980	\$0	\$103,980	\$0	\$103,980	76%
May-12	\$9,388	\$138,859	\$111,087	\$159,638	\$117,278	\$276,916	\$0	\$276,916	199%
Jun-12	\$9,388	\$138,859	\$111,087	\$77,605	\$71,401	\$149,006	\$0	\$149,006	107%
Jul-12	\$9,518	\$141,529	\$113,223	\$85,520	\$21,898	\$107,419	\$0	\$107,419	76%
Aug-12									
Sep-12									
Oct-12									
Nov-12									
Dec-12									
<b>YTD</b>	<b>\$65,750</b>	<b>\$973,346</b>	<b>\$778,677</b>	<b>\$593,531</b>	<b>\$210,577</b>	<b>\$804,108</b>	<b>\$0</b>	<b>\$804,108</b>	<b>83%</b>

**Expected Funding Level YTD**

**103%**

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Settlement of Equity Obligation

	<u>Initial</u>	<u>Paid</u>	<u>Outstanding</u>	<u>Plan</u>
<b>2011</b>				
City of Fremont	\$372,980	\$155,408	\$217,572	Monthly
Henry County	375,535	375,535	0	Accelerated
Sandusky County Engineers	71,530	71,530	0	Accelerated
	<u>\$820,045</u>	<u>\$602,473</u>	<u>\$217,572</u>	
<b>2012</b>				
City of Bucyrus	\$222,716	0	\$222,716	Quarterly
City of Pepper Pike	142,767	0	142,767	Annually
Corrections Center of Northwest Ohio	431,155	431,155	0	Accelerated
	<u>\$796,638</u>	<u>\$431,155</u>	<u>\$365,483</u>	
	<u>\$1,616,683</u>	<u>\$1,033,628</u>	<u>\$583,055</u>	
Reserve Receivables			<b>\$583,055</b>	

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BUCKEYE OHIO RISK MANAGEMENT AGENCY. INC.  
BENEFITS POOL

FINANCIAL STATEMENTS  
For the seven months ended  
July 31, 2012 and 2011

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# LaVallee & Company

Certified Public Accountants  
The CPA. Never under estimate The Value.<sup>SM</sup>

969 W. North Street  
Lima, Ohio 45805  
(419)222-1120  
FAX(419)222-2968

Alan L. LaVallee, CPA

## ACCOUNTANTS' COMPILATION REPORT

Buckeye Ohio Risk Management Agency, Inc.  
Benefits Pool  
Sandusky, Ohio

We have compiled the accompanying statement of financial position of Buckeye Ohio Risk Management Agency, Inc. - Benefits Pool as of July 31, 2012 and 2011, and the related statement of activities for the seven months then ended, including the supplementary schedule. We have not audited or reviewed the accompanying financial statements or supplemental schedule and, accordingly, do not express an opinion or provide any assurance about whether the financial statements and supplemental schedule are in accordance with United States generally accepted accounting principles.

Management is responsible for the preparation and fair presentation of the financial statements in accordance with United States generally accepted accounting principles and for designing, implementing, and maintaining internal controls relevant to the preparation and fair presentation of the financial statements.

Our responsibility is to conduct the compilation in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. The objective of a compilation is to assist management in presenting financial information in the form of financial statements without undertaking to obtain or provide any assurance that there are no material modifications that should be made to the financial statements.

Management has elected to omit substantially all of the disclosures, including the statement of cash flows, ordinarily included in financial statements prepared in accordance with United States generally accepted accounting principles. If the omitted disclosures and the statement of cash flows were included in the financial statements, they might influence the user's conclusion about the company's financial position, results of operations and cash flows. Accordingly, these financial statements are not designed for those who are not informed about such matters.

We are not independent of Buckeye Ohio Risk Management Agency, Inc. - Benefits Pool.

*LaVallee & Company, CPAs*

August 20, 2012

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**BUCKEYE OHIO RISK MANAGEMENT AGENCY, INC. - BENEFITS POOL**  
**Statement of Financial Position**

	Jul 31, 12	Jul 31, 11
<b>ASSETS</b>		
<b>Current Assets</b>		
<b>Checking/Savings</b>		
<b>Bank Accounts</b>		
Cert of Deposit - Old Fort	0.00	715,866.60
Cert of Deposit -The State Bank	718,365.52	0.00
KeyBank	4,097,177.03	3,755,612.99
Outstanding Checks	(22,772.10)	(27,714.60)
<b>Total Bank Accounts</b>	4,792,770.45	4,443,764.99
<b>Investments</b>		
StarOhio	391,620.73	391,330.83
<b>Total Investments</b>	391,620.73	391,330.83
<b>Total Checking/Savings</b>	5,184,391.18	4,835,095.82
<b>Accounts Receivable</b>		
Member Receivables	568,744.67	232,228.51
<b>Total Accounts Receivable</b>	568,744.67	232,228.51
<b>Other Current Assets</b>		
Other Receivables	95,000.00	0.00
Reinsurance Receivable	0.00	421,253.00
<b>Total Other Current Assets</b>	95,000.00	421,253.00
<b>Total Current Assets</b>	5,848,135.85	5,488,577.33
<b>TOTAL ASSETS</b>	<b>5,848,135.85</b>	<b>5,488,577.33</b>
<b>LIABILITIES &amp; EQUITY</b>		
<b>Liabilities</b>		
<b>Current Liabilities</b>		
<b>Accounts Payable</b>		
Accounts Payable	114,054.27	96,733.20
<b>Total Accounts Payable</b>	114,054.27	96,733.20
<b>Other Current Liabilities</b>		
Loss Reserve	3,537,037.00	2,632,005.00
Unearned Income	402,433.34	202,248.00
<b>Total Other Current Liabilities</b>	3,939,470.34	2,834,253.00
<b>Total Current Liabilities</b>	4,053,524.61	2,930,986.20
<b>Total Liabilities</b>	4,053,524.61	2,930,986.20
<b>Equity</b>		
Retained Earnings	1,821,204.94	1,421,194.10
Net Income	(26,593.70)	1,136,397.03
<b>Total Equity</b>	1,794,611.24	2,557,591.13
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>5,848,135.85</b>	<b>5,488,577.33</b>

See Accountants' Compilation Report

(13)

**BUCKEYE OHIO RISK MANAGEMENT AGENCY, INC.- BENEFITS POOL**  
**Statement of Activities**  
For the year ending

	Jan - Jul 12	Jan - Jul 11
<b>Income</b>		
<b>Claim Recoveries</b>		
Provider Refunds	135,603.73	18,868.89
Claim Recoveries - Other	113,347.40	0.00
<b>Total Claim Recoveries</b>	248,951.13	18,868.89
<b>Interest Income</b>	3,880.45	1,865.25
<b>Membership Contributions</b>	14,003,328.82	12,427,568.57
<b>Miscellaneous Income</b>	0.00	29.66
<b>New Member Enrollment Fee</b>	796,638.00	92,251.12
<b>Rebates</b>	190,149.64	86,447.34
<b>Total Income</b>	15,242,948.04	12,627,030.83
<b>Expense</b>		
<b>Administration Fees</b>		
BS/MMS Administration Fees	74,545.33	76,093.75
HSA Fee	1,450.00	0.00
Huntington Bank Broker Fees	69,025.00	60,920.00
Administration Fees - Other	454,122.09	339,380.00
<b>Total Administration Fees</b>	599,142.42	476,393.75
<b>Bank Fees</b>	310.68	667.83
<b>Claims Expense</b>		
Dental	320,122.85	391,297.99
Prescription Drugs	2,701,000.22	2,387,804.42
Vision	1,672.90	0.00
Claims Expense - Other	10,792,764.41	7,543,959.46
<b>Total Claims Expense</b>	13,815,560.38	10,323,061.87
<b>Insurance</b>		
Dental Premium	141,325.03	0.00
Insurance Premiums	640,693.72	640,539.54
Life Insurance Premiums	53,628.71	40,151.34
<b>Total Insurance</b>	835,647.46	680,690.88
<b>Meeting Expense</b>	1,011.50	0.00
<b>Other Expenses</b>	297.30	276.00
<b>Professional Fees</b>	17,572.00	9,543.47
<b>Total Expense</b>	15,269,541.74	11,490,633.80
<b>Net Income</b>	<b>(26,593.70)</b>	<b>1,136,397.03</b>

See Accountants' Compilation Report

**BUCKEYE OHIO RISK MANAGEMENT AGENCY, INC.- BENEFITS POOL**

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**Membership Contributions**

For the period

Income	<u>Jan - Jul 12</u>	<u>Jan - Jul 11</u>
<b>Membership Contributions</b>		
City of Archbold	314,606.11	313,549.83
City of Bowling Green	1,881,443.67	1,879,280.27
City of Bucyrus	483,161.69	0.00
City of Carey	193,945.24	188,218.90
City of Clyde	530,379.96	536,847.60
City of Defiance	1,088,727.99	1,126,567.08
City of Fayette	44,749.36	53,911.21
City of Fremont	749,550.73	751,518.20
City of Hicksville	158,832.49	151,365.15
City of Macedonia	575,469.73	593,804.33
City of Napoleon	657,399.27	667,654.81
City of Oberlin	769,691.55	824,127.01
City of Oregon	1,227,843.51	1,236,790.26
City of Pepper Pike	403,003.30	0.00
City of Sandusky	1,765,144.92	1,751,511.84
City of Upper Sandusky	431,370.94	473,253.24
City of Willard	498,882.02	569,865.76
COBRA Contributions Individuals	34,719.91	51,278.94
COBRA Contributions Members	0.00	10,314.85
Corrections Center of NW Ohio	1,086,059.08	0.00
Henry County	639,654.23	782,188.21
Sandusky Co Bd Hlth	282,687.29	273,731.79
Sandusky County Engr	186,005.83	191,789.29
<b>Total Membership Contributions</b>	<u>14,003,328.82</u>	<u>12,427,568.57</u>

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**BORMA Benefit Plan: Medical, Prescription, Dental  
Required Filing under O.R.C. 9.833(C)(1)  
Fiscal Year January 1, 2011 through December 31, 2011**

As required by O.R.C. 9.833(C)(1), this document represents the report for the following political subdivision:

BORMA Benefit Plan: Medical, Prescription, Dental  
EIN: 30-0134934

BORMA is the acronym for Buckeye Ohio Risk Management Association. This is an arrangement of a collective health benefit program consisting of the following Municipalities:

- |                           |   |
|---------------------------|---|
| Village of Upper Sandusky | City of Defiance                            |
| Village of Willard        | City of Oberlin                             |
| Village of Archbold       | City of Fremont (new 1/11)                  |
| City of Napoleon          | Henry County (new 1/11)                     |
| Village of Hicksville     | Sandusky County Eng. (new 1/11)             |
| Village of Fayette        | City of Macedonia (revised 5/12)            |
| Village of Clyde          | City of Oregon (revised 5/12)               |
| Village of Carey          | Sandusky County Health Dept. (revised 5/12) |
| City of Bowling Green     |   |
| City of Sandusky          |   |

BORMA Benefit Plan is located in the counties of Defiance, Fulton, Sandusky, Wyandot, Huron, Henry, Lucas, Summit, Lorain, Erie and Wood.

This report is submitted by:

MKC Benefit Consultants, Ltd.  
425 Kedzie, #3  
Evanston, IL 60202  
419-494-5259  
Email: [mkc@glasscity.net](mailto:mkc@glasscity.net)

MKC Benefit Consultants, Ltd. has been retained by BORMA Benefit Plan to complete this filing. Please direct all inquiries to Mr. Richard Clarson, CEBS, at MKC Benefit Consultants, Ltd.

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This report is for the self-funded health, prescription, dental and vision programs. The funds to pay benefits are commingled under one trust fund.

Enclosed is a statement by a Member of the American Academy of Actuaries certifying that the reserves for the self-funded programs are computed in accordance with accepted loss reserving principles.

All information contained in this report is based on the data submitted by the administrators and Huntington Insurance. This report is based on our understanding of the requirements of O.R.C. 9.833(C)(1) to the best of our knowledge.

Attachments to this report include the following:

- Calculation of reserves – Attachment 1
- Lag report – Attachment 2
- Lag report summary – Attachment 3
- Enrollment – Attachment 4
- Listing of administrative expenses – Attachment 5

Please note that there is no formal filing requirement other than to retain this report on file at the BORMA Benefit Plan administrative office. BORMA Benefit Plan may be required to furnish this report upon request of the Superintendent of Insurance, Department of Insurance, State of Ohio, 2100 Stella Court, Columbus, OH 43266.

Very truly yours,

Rich Clarson, CEBS

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**BORMA Benefit Plan: Medical, Prescription, Dental  
O.R.C. 9.833(C)(1) Filing**

1. Plan: BORMA Benefit Plan: Medical, Prescription, Dental
2. Funding: Self-insured under one commingled fund
3. Fiscal year: January 1 through December 31
4. Disbursements made from the plan (all amounts have been rounded to the nearest dollar – see attachment for detail):

	<b>For Year Ending 12/31/10</b>	<b>For Year Ending 12/31/11</b>
Health Claims Paid	\$12,689,237	\$14,701,938
Rx		\$4,055,838
Administrative Fees	\$592,455	\$842,409
Consultant Fees	\$68,837	Included in admin fees
Stop-Loss Premium	\$970,553	\$1,040,991
Legal & Professional Fees	None Reported	None Reported
<b>Total</b>	<b>\$14,321,082</b>	<b>\$20,641,176</b>

Actual Claims Paid is before any stop loss reimbursement.

5. Average monthly enrollment:

	<b>For Year Ending 12/31/10</b>	<b>For Year Ending 12/31/11</b>
Medical	1,387	1,719
Dental	913	939

6. Administrator:

Medical Mutual of Ohio  
3737 Sylvania Avenue  
Toledo, OH 43623-4482

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7. Actuarial computation of reserve for claims incurred but not reported:

	Year Ending December 31 2010	Year Ending December 31 2011
Medical, Rx and Dental IBNR	\$1,311,656	\$1,494,273
Reserve for Administrative Expenses	\$543,948	\$627,800
Adjustment	\$250,000	\$709,152
Margin	\$526,401	\$707,806
Total Reserve Before Two Year Average	\$2,632,005	\$3,539,031
Total Estimated Reserve for Health, Administration, and Margin (see Attachment 1)	<b>\$2,767,183</b> (two year average)	<b>\$3,537,037</b> (two year average- not applicable for 2011)
Estimated Reserve as a Percentage of Annual Total Cost (adjusted for stop loss reimbursement)	19.3%	17.1%
Actual Amount Held for Reserves (market value)	<b>\$3,665,932</b>	<b>\$4,848,343</b>
DEFRA Safe Harbor Limitation for Reserves	\$5,012,379	\$7,224,412

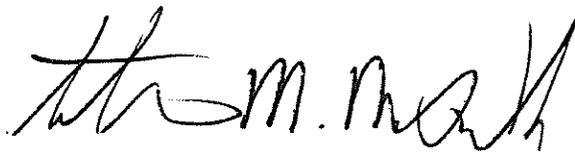
D3

8. Assumptions used for the reserve calculation:

- The plan assumes medical, dental, vision and prescription drug. Not all locations have dental and vision.
- There was an increase in the average enrollment, due to three new entities added to the consortium, and an adjustment was included to account for a full year completion. Because of the new entities, a two year average was not used for reserve as of 12/31/11.
- The actual lag report of claims paid during January 1 through December 31, 2011 was used to determine the incurred but unreported reserve (IBNR).
- Administrative expenses were assumed at four months.
- Margin was added at 25% to account for fluctuations and for claims in house but not adjudicated.
- Total plan costs were from financial statements and lag reports.
- All information is as reported by Huntington Insurance and the plan administrator

9. Statement by Member of American Academy of Actuaries

I hereby certify that the above reserve calculations for the BORMA Benefit Plan: Medical, Prescription and Dental were computed in accordance with accepted loss reserving principles using available data as provided and the assumptions listed above. This opinion and review reflects my professional opinion for MKC Benefit Consultants, Ltd.



Steven M. Mendelsohn, MAAA, EA, FCA, MSPA

OHIO GAS ENERGY SERVICES  
200 W HIGH STREET  
BRYAN, OHIO 43506

RECEIVED SEP 12 2012

D4

**CITY OF NAPOLEON**  
Attn: City Manager  
P.O. Box 151  
Napoleon, Ohio 43545

INVOICE MONTH: AUGUST 2012  
INVOICE DATE: SEPTEMBER 2012

INVOICE FOR NATURAL GAS BILLED BY OHIO GAS COMPANY ON BEHALF OF  
OHIO GAS ENERGY SERVICES AS AGENT FOR:

CEP TRANSPORTATION - POOL #15 NAPOLEON	\$	45,127.38
CREDIT FOR BILLS COLLECTED BY OHIO GAS COMPANY ON BEHALF OF OHIO GAS ENERGY SERVICES AS AGENT		(45,127.38)
NET AMOUNT DUE OHIO GAS ENERGY SERVICES	\$	0.00



# PRODUCTIVE Capital Management, Inc.

A Registered Investment Adviser

05

*Providing independent and unbiased  
investment advice to public entities  
for 22 years.*

**AUGUST 31, 2012**

## Labor Day - celebrating the American worker

Officially made a federal holiday in 1894 just six days after the end of the bloody Pullman Strike, this holiday is typified by parades, picnics, barbecues and a variety of family festivities. Also signifying the end of summer for many people this is about the last holiday of the year we can expect to celebrate outside - at least here in Ohio. One event all of us workers look forward to is retirement of some form. Unfortunately a recent poll by the non-profit Employee Benefit Research Institute presented findings that many may have to work beyond their desired retirement age of 60-something to 70 or 80 in order to have sufficient funds to maintain our lifestyle in retirement (see Cleveland.com today for the article titled "You may not be able to retire until you're 70 -- if then") But not all is lost especially for those of you with many years in one (or more) of the public retirement systems. This forced savings into a defined benefit plan could be a significant contributor to a financially secure retirement plan. The poll also found an astonishing number of 40 and 50-somethings to have nothing stashed away for retirement. So what's to conclude from all of this? First, be thankful for your defined benefit plan. Second, make a plan and save, save, save. Third, put some shrimp on the barbie and enjoy the weekend . . . come to think of it, maybe that should be first.

Market Rates			
	Today	Last Week	Last Year
<b>STAR Ohio</b>	.10%	.09%	.04%
<b>2 year T Note</b>	.23%	.27%	.19%
<b>5 year T Note</b>	.62%	.69%	.95%

Rates as of 1:15 pm.

## THE WEEK AHEAD

DATE	Event	Survey	Prior
09/04/2012 10:00	ISM Manufacturing	Aug 50	49.8
09/05/2012 08:30	Nonfarm Productivity	2QF 1.80%	1.60%
09/06/2012 08:15	ADP Employment Change	Aug 140K	163K
09/06/2012 08:30	Initial Jobless Claims	1-Sep 370K	374K
09/06/2012 08:30	Continuing Claims	25-Aug 3315K	3316K
09/07/2012 08:30	Change in Nonfarm Payrolls	Aug 125K	163K
09/07/2012 08:30	Change in Private Payrolls	Aug 139k	172K
09/07/2012 08:30	Change in Manufact. Payrolls	Aug 10K	25K
09/07/2012 08:30	Unemployment Rate	Aug 8.3%	8.3%
09/07/2012 08:30	Avg Weekly Hours All Employees	Aug 34.5	34.5
09/07/2012 08:30	Underemployment Rate (U6)	Aug	15.00%

Questions or comments: email us [advisers@productivecm.com](mailto:advisers@productivecm.com) or call 1-800-635-7513

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# PRODUCTIVE Capital Management, Inc.

A Registered Investment Adviser

(D5)

*Providing independent and unbiased  
investment advice to public entities  
for 22 years.*

SEPTEMBER 7, 2012

## A Debt-Free College Degree?

It was quite pleasant to read this week that Davidson College (in North Carolina) appears to have done it right. Davidson is a small liberal arts college with only 1900 students and an annual tuition of \$40,809 and \$58,000 total costs per year. One would think their students would have difficulty attending without being forced to assume heavy student loans. However, Elaine Klaiklung the daughter of a single parent who emigrated from Thailand tells a different story. Elaine graduated in the top 3% of her high school class and could get accepted at scores of Universities but she chose Davidson College because when she received her acceptance letter she was surprised to see that nearly everything was paid for by the Davidson Trust. The Davidson Trust is Davidson's model to eliminate student loan debt for its graduates based on need. Davidson's Presbyterian beginning is evident in its campus rules. Community service is mandatory. Students must live in dorms all four years. Their laundry is done for free by the campus laundry. All students sign the Davidson Honor Code, pledging to not cheat on academics or otherwise, and no stealing or lying. They promise to report any violations by themselves or others to an Honor Council. And it is working. Students leave laptops and MacBooks in chairs and on the grass while they leave to nap or grab a sandwich. First year retention rate is 96%, and 88% graduate in four years, and 95% of graduates are employed or in graduate school and most graduates contribute to the school following graduation.

As we trouble over items like today's employment statistics, and political commentaries pro and con, it is refreshing to reflect on a small school fostering the foundation of basic American values.

Market Rates			
	Today	Last Week	Last Year
STAR Ohio	.10%	.10%	.04%
2 year T Note	.24%	.23%	.20%
5 year T Note	.61%	.62%	.89%

Rates as of 11:15 am.

## THE WEEK AHEAD

DATE	Event	Survey	Prior
09/10/2012 15:00	Consumer Credit	Jul \$9.100B	\$6.459B
09/11/2012 08:30	Trade Balance	Jul -\$44.2B	-\$42.9B
09/13/2012 08:30	PPI Ex Food & Energy (YoY)	Aug 2.60%	2.50%
09/13/2012 08:30	Continuing Claims	1-Sep 3309K	3322K
09/13/2012 12:30	FOMC Rate Decision	13-Sep 0.25%	0.25%
09/13/2012 14:00	Monthly Budget Statement	Aug -\$155.0B	-\$134.1B
09/14/2012 08:30	CPI Ex Food & Energy (MoM)	Aug 0.20%	0.10%
09/14/2012 08:30	Consumer Price Index (YoY)	Aug 1.60%	1.40%
09/14/2012 08:30	CPI Ex Food & Energy (YoY)	Aug 2.00%	2.10%
09/14/2012 08:30	Advance Retail Sales	Aug 0.70%	0.80%
09/14/2012 09:15	Industrial Production	Aug 0.10%	0.60%
09/14/2012 09:15	Capacity Utilization	Aug 79.30%	79.30%
09/14/2012 09:55	U. of Michigan Confidence	Sep P 74	74.3

Questions or comments: email us [advisers@productivecm.com](mailto:advisers@productivecm.com) or call 1-800-635-7513

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**Federal Reserve Rate Decision**

From: Advisers <advisers@productivecm.com>  
To: sjbahorek@gmail.com, bill.kathie@gmail.com  
Cc: Advisers <advisers@productivecm.com>

09/13/2012 12:58 PM

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The Fed met this morning and agreed to no change in the federal funds rate and to increase policy accommodation by purchasing additional agency mortgage-backed securities at a pace of \$40 billion per month. They will also continue to extend the average maturity of its current holdings. These actions will increase their holding of longer-term securities by about \$85 billion each month through the end of the year. Their former language stated keeping the federal funds rate at these exceptionally low levels through at least late 2014. The language today has extended this verbiage to keeping rates at these low levels through at least **mid-2015**.

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Debbie Newman  
Managing Director & Sr. Portfolio Manager

Productive Capital Management  
20545 Center Ridge Rd., Ste 410  
Cleveland, OH 44116  
440.356.8996 - fax 440.356.8712

*In our 22<sup>nd</sup> year!*

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